



GENERAL REGULATIONS

12th Edition
1 July 2009

PREAMBLE

The General Regulations have been drawn up in the broadest possible terms so as to allow Organising Committees affiliated to a Provincial Body and the Provincial Body itself, as much freedom as possible in the management of their shows and in the preparation of their schedules.

The General Regulations govern all aspects, which are common to all disciplines

It is the duty of Responsible Officials to make decisions based on common-sense and fair play, using all technical assistance available including official video-recordings (an official video-recording is considered to be a recording made by a TV network or video company hired by the organising committee) thus reflecting as closely as possible the intention of the rules and regulations.

Additions and deviations from these General Regulations, which are particular for one discipline only, and have been approved by the Management Committee, will be found in the appropriate discipline rules.

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GENERAL RULES

00.0.0 REGULATIONS AND RULES

- 00.0.1 The General Regulations are established so that individual competitors and teams of competitors from different Provincial Bodies or Associated Bodies may compete against each other under fair and equal conditions. If there is any doubt about the meaning of any of the SANEF Rules, they should be interpreted in a sense of ensuring fair conditions for all competitors.
- 00.0.2 The General Regulations, together with the Veterinary Regulations and, Anti-Doping Regulations govern the conduct of all equestrian events organised by Provincial Bodies or Associated Bodies or by or on behalf of SANEF. The General Regulations Veterinary Regulations and Anti-Doping Regulations are published under the authority of the SANEF Management Committee.
- 00.0.3 The General Regulations have been drawn up in the broadest possible spirit so as to allow Organising Committees the fullest freedom in the management of their events and in the preparation of their programmes.
- 00.0.4 Separate Discipline Rules are published for each discipline, authorised by the Technical Committee concerned and approved by the Council.
- 00.0.5 Veterinary Regulations and Anti-Doping Regulations are published under the authority of SANEF to protect the health and well-being of horses and riders and to enable them to participate in events under fair and equal conditions.
- 00.0.6 The General Regulations, Veterinary Regulations, Anti-Doping Regulations and Discipline Rules apply to all Recognised Events and/or Competitions.
- 00.0.7 The Discipline Rules shall be read in conjunction with the General Regulations and Veterinary Regulations. In case of conflict of interpretation between the provisions of any of the Veterinary Regulations or Discipline Rules, the principles of the General Regulations shall take precedence.
- 00.0.8 Provincial Bodies are responsible for the implementation by Organising Committees of all SANEF Rules.
- 00.0.9 All Provincial and Affiliated Bodies and all Organising Committees shall abide by SANEF Rules when organising Recognised Events and/or Competitions.

- 00.0.10 In cases of doubt about the interpretation of SANEF Rules or their application to particular circumstances, Provincial Bodies should obtain a ruling from the Secretary General.
- 00.0.11 The Judicial Committee is the final authority on the interpretation of SANEF Rules. Only the Secretary General, Management Committee, Provincial Bodies or Technical Committee Chairmen may approach the Judicial Committee for a ruling on such an interpretation. The ruling by the Judicial Committee on such an interpretation is final and binding.
- 00.0.12 These General Regulations shall be interpreted in accordance with the legal principles for the interpretation of contracts.
- 00.0.13 It is the responsibility of Provincial and Affiliated Bodies and Organising Committees to take such measures as may be necessary to cover their own financial and legal liabilities.
- 00.0.14 Any variation to these General Regulations by any Discipline must be approved by the Management Committee and the details of such variation must be clearly set out the Rules of that Discipline.

00.1.0 DEFINITIONS AND INTERPRETATION

Throughout these regulations:

- 00.1.1 ADJUDICATING BODY shall mean the Ground Jury, Appeal Committee or Judicial/Disciplinary Committee which adjudicates a contravention.
- 00.1.2 ADULT COMPETITOR shall mean an adult as defined in 01.9.4.
- 00.1.3 ADULT/JUNIOR HORSE shall mean a horse, which is registered with the appropriate body to be ridden in competitions by an adult or junior competitor.
- 00.1.4 AFFILIATED BODY shall mean a body affiliated to a Provincial Body or Associate Body, which is authorised by that Provincial or Associate Body to exercise control.
- 00.1.5 ASSOCIATE BODY shall mean a Club, Association or Society affiliated to SANEF and authorised to exercise, within a sphere or area not covered by a Provincial Body, such authority as may be delegated to it by SANEF.
- 00.1.6 PONY RIDER shall mean a person as defined in 01.9.1.
- 00.1.7 PONY shall mean a horse which is a pony measuring not more than 1,50m and which is registered with the appropriate body to be ridden in competitions by a Pony Rider.
- 00.1.8 CN STATUS shall mean National Status.

- 00.1.9 CN STATUS EVENTS shall mean those events or competitions, which have been accorded CN Status.
- 00.1.10 COMPETITION shall mean each individual class in which competitors are placed in an order of merit and for which prizes may be awarded.
- 00.1.11 COMPETITOR shall mean a person who rides, drives, lunges or vaults on a horse during an event.
- 00.1.12 COMPETITOR CLASSIFICATION shall mean the classification of a competitor as an adult competitor, junior competitor or pony rider.
- 00.1.13 COMPLAINT shall mean a complaint of a contravention.
- 00.1.14 CONTRAVENTION shall mean a contravention of SANEF Rules.
- 00.1.15 DISCIPLINE shall mean different equestrian disciplines determined by SANEF for which separate types of events or competitions are established with separate rules.
- 00.1.16 DISCIPLINE RULES shall mean the rules established for each discipline.
- 00.1.17 DISQUALIFICATION
- 1 from a competition means that the competitor and horse or horses concerned – even should they change ownership – are removed from the list of starters and the classification and includes the forfeiture of prize money won in that particular competition.
 - 2 from an event means that the competitor and horse or horses concerned – even should they change ownership – must take no further part in that event and it includes (in addition to what is mandated under paragraph 1 above) the forfeiture of any prize money won in previous competitions at that event where this is provided for in the Constitution, Regulations or Rules
- 00.1.18 ELIMINATION shall mean that a competitor (including the horse or horses entered by him in the competition concerned) may not continue in the competition concerned. Except that in the case of a Vaultier, as defined, being eliminated, the horse may be used by other competitors in the event concerned.
- 00.1.19 EVENT shall mean the complete show or meeting under the control of an Organising Committee. The period of an event extends from either 30 minutes before the first Horse Inspection or, if there is no horse inspection, the first competition or the course inspection, (whichever is earlier), until 15 minutes after the announcement of the final results, unless the schedule provides otherwise.
- 00.1.20 EXPULSION shall mean expulsion as a member of SANEF.

- 00.1.21 FEI shall mean the Federation Equestre Internationale.
- 00.1.22 FEI RULES shall mean the statutes, rules and regulations of the FEI.
- 00.1.23 GENERAL REGULATIONS shall mean the General Regulations of SANEF.
- 00.1.24 HORSE, wherever applicable, shall include pony.
- 00.1.25 HORSE CLASSIFICATION shall mean the classification of a horse as either a horse or a pony.
- 00.1.26 CI STATUS shall mean International Status (either Concours International or Concours International Officiel).
- 00.1.27 CI STATUS EVENTS shall mean those events, which have been accorded CI Status by the FEI.
- 00.1.28 JUDICIAL COMMITTEE shall mean the person or persons appointed from time to time, by the Management Committee to the judicial committee of SANEF .
- 00.1.29 JUNIOR COMPETITOR shall mean a junior as defined in 01.9.2.
- 00.1.30 JURISDICTION AREA shall mean the territory of the Republic of South Africa and/or the discipline over which a Provincial Body or Associate Body is authorised to exercise control.
- 00.1.31 LOCAL RULES shall mean rules introduced by Provincial Bodies or the Organising Committee of any Recognised event. Local rules shall be supplementary to, and not in conflict with National Rules. All local rules introduced by Provincial Bodies shall be submitted to the Secretary General for circulation to all Provincial Bodies.
- 00.1.32 NATIONAL RULES shall mean all of the rules and regulations of SANEF.
- 00.1.33 ORGANISING COMMITTEE shall mean any organisation, group, society or body, which is recognised by a Provincial Body, Associate Body and/or SANEF and is held to be responsible for the management of any event.
- 00.1.34 OWNER shall mean the person who is registered as the owner of a horse with SANEF or with the Provincial Body or Associate Body concerned regardless of who the true legal owner may be.
- 00.1.35 PERSON RESPONSIBLE shall mean the following persons:
- 1 A competitor who rides or drives the horse during an event and in vaulting, includes the lunger. However the owner may be regarded as an additional Person Responsible if he

- is present at the event or has made a relevant decision about the horse
- 2 The legal guardian of a competitor who is under 18 years of age.
- 3 The Chef d'Equipe in respect of official teams at events.
- 4 In respect of an Organising Committee, Juristic Person or any other body, the person nominated by that body and accepted by SANEF and/or the Provincial Body concerned as such.
- 00.1.36 PROHIBITED SUBSTANCE shall mean:
- 1 substances used by COMPETITORS which are prohibited from time to time under World Anti Doping Association (WADA) and/or the FEI Anti-Doping rules and those substances listed from time to time as prohibited substances in the World Anti-Doping Code and/or of the FEI Rules;
- 2 substances administered to horses and defined as such from time to time in the veterinary regulations of SANEF and/or the FEI .
- 00.1.37 PROVINCE or REGION shall mean the jurisdiction area of a Provincial Body
- 00.1.38 PROVINCIAL BODY shall mean a club, association or society affiliated to SANEF and authorised by SANEF to exercise, within a defined Geographical area, such authority as may be delegated to it in accordance with SANEF Rules.
- 00.1.39 RECOGNISED EVENT shall mean an event staged by an Organising Committee that has been accepted by SANEF or a Provincial Body in accordance with SANEF Rules, and in respect of which the schedule has been considered and approved by SANEF or a Provincial Body.
- 00.1.40 SANEF shall mean the South African National Equestrian Federation.
- 00.1.41 SANEF MANAGEMENT COMMITTEE shall mean the committee defined as such in the SANEF constitution.
- 00.1.42 SANEF CONSTITUTION shall mean the constitution of SANEF.
- 00.1.43 SANEF RULES shall mean the SANEF constitution, the discipline rules, the general regulations, the veterinary regulations and all other rules and regulations made under or pursuant to the SANEF constitution.
- 00.1.44 SCHEDULE shall mean notice of the event sent out to advertise it.

- 00.1.45 SECRETARY GENERAL shall mean the person defined as such in the SANEF constitution.
- 00.1.46 SENIOR PANEL OFFICIALS shall mean those officials who are members of FEI or SANEF National Panels of Judges, Course Designers, Stewards, Technical Committee Delegates and/or Veterinarians.
- 00.1.47 SUSPENSION shall mean, in respect of offenders who are members of SANEF, suspension as a member of SANEF or, in respect of offenders who are members of Provincial Bodies or Associate Bodies, suspension as a member of such Provincial Body or Associate Body.
- 00.1.48 VETERINARY REGULATIONS shall mean the veterinary regulations of SANEF.
- 00.1.49 FOREIGN JUDGE shall mean a judge on the Ground Jury of an Event, who is a member of a Provincial Body other than that under whose jurisdiction the Event is held, and appointed as such.
- 00.2.0 **PROVINCIAL BODIES AND ASSOCIATE BODIES**
- 00.2.1 The Provincial Bodies shall ensure that the FEI Rules and/or the SANEF Rules are observed in their jurisdiction areas.
- 00.2.2 The Provincial Bodies shall ensure that contravention by their members of the FEI Rules and/or the SANEF Rules are also contraventions by those members of the constitutions, rules and regulations of the Provincial Bodies.
- 00.2.3 Provincial Bodies shall conduct their organisations in accordance with the SANEF Rules.
- 00.2.4 The constitutions of all Provincial Bodies will be as approved by SANEF (which approval will not be unreasonably withheld). To the extent that these constitutions (including their rules and regulations) are in conflict with the FEI Rules or the SANEF Rules, the FEI Rules and SANEF Rules take precedence to the extent that they are applicable.
- 00.2.5 Provincial Bodies shall be responsible to SANEF for taking adequate steps to ensure that all recognised events conducted by them, and that all events described and advertised as Recognised Events by Affiliated Bodies under their jurisdiction, conform strictly to the requirements of the SANEF Rules. The only exception may be in case of small local or training events classified and advertised as being informal or unofficial, the results of which shall never be taken into account for grading, qualification or recording purposes.

- 00.2.6 SANEF shall have the right, at a mutually agreed time, to inspect all Membership, Horse Registration and Grading/Qualification records kept by the Provincial Bodies.
- 00.2.7 SANEF shall have the right to be represented at the checking of entries for any CN and/or CI Status event.
- 00.2.8 For the purpose of these general regulations, Associate Bodies are deemed to be Provincial Bodies.

00.3.0 REGISTRATION OF COMPETITORS, OWNERS AND HORSES

- 00.3.1 All competitors, officials, owners and sponsors shall be registered with the Provincial Body in whose area of jurisdiction they have their principal place of residence, and shall be re-registered on 1 August each year. Should the owner not be an individual, that owner shall nominate annually, the Provincial Body of which he wishes to become a member.

All horses shall be registered with the Provincial Body of which their owner is a member by reason of his principal place of residence or if not an individual the Provincial Body nominated by the owner, and shall be re-registered on 1 August each year.

- 00.3.2 Competitors, officials, owners or sponsors may only be members of one Provincial Body.
- 00.3.3 When a horse is registered or re-registered the owner shall declare in writing whether it shall compete in adult/junior classes or pony rider classes. Such declaration remains in force until the horse is re-registered the following year; provided that the classification of the horse may at any time be changed by the owner in writing. Vaulting horses may be used for all age classifications .
- 00.3.4 The first registered name of a horse entered in the SANEF Passport shall be the name under which its Provincial Body originally registered it, and this name shall remain permanently in the passport.
- 00.3.5 If a new name is to be used and entered in the passport, then (without derogating from the requirements and procedures for registering horses) the horse shall carry the new name for the next twelve months as follows:
new name ex previous name.
- 00.3.6 In order to enable names to be recorded on computers and electronic scoreboards, they must be kept as short as possible. Should any name exceed 25 characters (including spaces, sponsors and/or stud names) the Organising Committee is authorised to abbreviate such name for purposes of printing it in its programmes, starting lists or any other document.

00.3.7 All SANEF passports shall be issued without any amendments and any entry in a SANEF passports may only be amended by SANEF, by a Provincial Body or by a Registered Veterinarian.

00.3.8 Eligibility to Compete

Only full members (who in the case of adults must be voting members) of Provincial bodies may compete in classes, which are recognised by SANEF for grading/qualification purposes and in respect of which SANEF levies are charged. In all other classes recognised by SANEF for grading/qualification purposes, competitors must be members of Provincial bodies in categories determined by the Provincial bodies concerned for such purpose.

00.4.0 REGISTRATION OF HORSES MOVING FROM ONE REGION TO ANOTHER

00.4.2 Re-registration of horses transferring from one Provincial Body to another due to the change of principal place of residence of their owners shall be done free of charge.

00.5.0 MEMBERS MOVING FROM ONE REGION TO ANOTHER

00.5.1 A member registered with one Provincial Body and changing his principal place of residence to be within the jurisdiction of another Provincial Body shall be required to change his membership to that of the latter Provincial Body. Such change of membership shall be effected not later than three months after changing his principal place of residence.

00.5.2 Registration of members transferring from one Provincial Body to another shall be done free of charge.

00.6.0 DUAL REGISTRATION OF HORSES

00.6.1 Subject to 00.3.2 hereof, a horse may be registered in separate disciplines but may only be ridden in one age classification in any one discipline (Pony Rider or Junior/Adult)..

00.6.2 Once a horse is registered and classified under a particular horse classification in a particular discipline, it may then only compete at Recognised events for that discipline when ridden by a competitor with the corresponding competitor classification (i.e. an adult or junior competitor may only ride an adult/junior horse, and a pony rider may only ride a pony).

00.6.3 Competitors competing in competitions for the equitation discipline may only do so with a horse registered in the showjumping discipline under the horse classification which corresponds with the competitor classification

(i.e. junior competitors may only compete on adult/junior horses and pony riders may only compete on ponies).

00.6.4 It is recorded that the grading/qualification of horses is dictated by the disciplinary rules of each discipline.

00.6.5 The Provincial Body concerned shall determine the registration fee for dual registration of a horse.

00.7.1 NATIONAL SELECTION COMMITTEES

No person shall serve on a National Selection Committee where any selection is being made to which he could be an interested party or where his judgement could be impaired by reason that, as regards the person under consideration for selection, he is:

- a) related to that person;
- b) the coach, trainer or instructor of that person;
- c) the owner of any horses ridden by that person.

00.7.2 INTERNATIONAL COMPETITION

- 1 Riders and Horses qualified, in terms of the FEI qualification rules and regulations, to compete in international events which require such qualification, are automatically permitted to take part in those events. Should there be more riders and/or horses qualified and wishing to participate than there are places for in the event, then the National Selection Committee of the discipline concerned, appointed in terms of 00.7.1 above, will decide which of those riders and/or horses shall compete. This decision is subject to approval of the Technical Committee concerned and must be ratified by the Management Committee.
- 2 The Chef d'Equipe, Veterinarian and/or any other official required to be appointed for any international event shall be appointed by the National Selection Committee concerned subject to ratification by the Management Committee.

00.8.0 NATIONAL PROTEA COLOURS

00.8.1 The award of South African National Protea Colours shall be at the discretion of the Management Committee on the recommendation of the Technical Committee concerned (or its appointed Selection Committee), and shall be subject to the rules and regulations of the South African Sports Confederation and Olympic Committee from whom approval shall be obtained.

00.8.2 The selection of a National Team shall be carried out by a National Selection Committee appointed by the Technical Committee concerned, subject to ratification by the Management Committee.

00.9.0 LOCAL RULES GOVERNING SAFETY OF COMPETITORS AND HORSES

Provincial Bodies may introduce local rules imposing additional requirements governing safety of horses and competitors, provided that they are additional to any such SANEF requirements, and do not derogate from SANEF Rules, and also provided that such local rules shall only apply:

- 1 to events below CN Status; and
- 2 to members of that Provincial Body.

00.10.0 RULE CHANGING

The discipline rules of each discipline may be added to, repealed, or amended by a resolution, of which not less than 28 days written notice has been duly given by the Management Committee, a Provincial Body, or the Discipline Technical Committee, to the Secretary General, passed at any general meeting of the Technical Committee concerned, provided that no such resolution shall be deemed to have been passed unless either

- a it has been carried by 66 $\frac{2}{3}$ % of the total votes which may be cast by the members of the Technical Committee concerned, present at the meeting and who are entitled to vote. The quorum at such meetings shall be 50% of the members of the committee who are entitled to vote or
- b by a written resolution of members signed by members of the Technical Committee concerned authorised to exercise 66 $\frac{2}{3}$ % of the total votes which may be cast, and
- c has been ratified by a simple majority of the Council

.00.10.2. The Discipline Rules of each discipline may only be changed once every three years. The years in which each discipline may change its rules are set out in Appendix GR/A. The Management Committee of SANEF may add to and/or change this appendix as it sees fit.

00.10.3 Notwithstanding 00.10.2 hereof, a Technical Committee may with the consent and approval of the Management Committee, change any rule during the three year period between rule changes, should it feel that it is urgent and in the national interests to do so. Such rule changes shall be notified to Provincial Bodies by SANEF.

00.10.4 The General Regulations, Veterinary Regulations and Anti-Doping Rules may be changed at any time on the recommendation of any one of the bodies set out below, approved by a simple majority of the Management Committee or by a written resolution of the Management Committee signed by not less than 66 $\frac{2}{3}$ % of all members who are entitled to vote.

Provincial Bodies
Management Committee
Veterinary Committee
Judicial Committee
Technical Committees
Secretary General

00.10.5 All changes to the Discipline rules require ratification by a simple majority of the Council members entitled to vote.

00.10.6 The procedure for changing rules and regulations is set out in Appendix GR/I

INTERNATIONAL, NATIONAL AND RECOGNISED EVENTS

01.1.0 APPLICATION FOR CI STATUS OR CN STATUS

- 01.1.1 Organising Committees seeking to obtain CI Status or CN Status for their events are required to submit an application to their Provincial Body. Such application shall be in writing on the prescribed application form, giving such details of the event as may be required by SANEF.
- 01.1.2 It is the responsibility of the Provincial Body to investigate each application, to assess the standard of the proposed event, to ascertain full details of the competitions proposed and to ensure that the venue, infrastructure and equipment is up to the standard required for such an event.
- 01.1.3 Having satisfied itself as to the overall standard of the event and the appropriateness of its date and venue, the Provincial Body concerned shall submit to SANEF for approval the original application, together with its supporting recommendations.
- 01.1.4 Should a Provincial Body not recommend that CI Status or CN Status be accorded to an event then that Provincial Body shall report to SANEF that such status has been applied for by the Organising Committee concerned and its reason for not recommending that such status be granted.
- 01.1.5 In order to meet the requirements of the FEI, applications for CI Status Events must be in writing on the prescribed form and must be in the hands of SANEF by not later than the 31 August of the year prior to the year in which the event is to be held. Such applications shall state the Discipline, Grades and Classes for which CI Status is requested together with such other details as may be required by the FEI and/or SANEF.
- 01.1.6 Applications for CN Status shall be in the hands of SANEF by not later than 31 December of the year prior to the year in which the event is to be held . Such application shall state the Discipline, Grades and Classes for which CN Status is requested together with such other details as may be required by SANEF.

01.2.0 AWARD OF STATUS

- 01.2.1 SANEF may require additional information regarding the proposed event such as details of facilities for spectators, competitors, grooms, stabling accommodation, prize money and sponsors requirements.
- 01.2.2 An event accorded CI Status or CN Status shall not be advertised as such until the Organising Committee has received written authority from SANEF.

- 01.2.3 The Schedule, Programme and/or Catalogue for CN Status events shall state clearly that CN Status has been authorised by SANEF and to which classes this applies.
- 01.2.4 The complete schedule for any CN Status event shall be submitted by the Organising Committee concerned to the Provincial Body for approval and onward transmission to SANEF for approval at least 2 months before the first day of the Event , and 2 full weeks prior to printing.
- 01.2.5 The complete schedule for any CI Status event shall be submitted by the Organising Committee concerned to the Provincial Body for approval and onward transmission to SANEF and the FEI for approval at least 18 weeks before the first day of the event, and 2 full weeks prior to printing.
- 01.2.6 Should CI Status and/or CN Status be awarded to a discipline at an event, it shall apply only to those grades and classes for which application has been made.
- 01.2.7 The decision of SANEF as to whether or not CI Status or CN Status shall be awarded is final.

01.3.0 FEI FEES

The granting of CI Status to an event shall be conditional on the Organising Committee undertaking to refund to SANEF, if called upon to do so, all such fees that may be levied by the FEI in respect of the event.

01.4.0 APPLICATION FOR AN EVENT TO BE RECOGNISED OTHER THAN THOSE OF CI STATUS OR CN STATUS.

- 01.4.1 An Affiliated Body wishing to stage a Recognised event shall submit its application to the Provincial Body concerned.
- 01.4.2 It is the responsibility of the Provincial Body concerned to investigate each application to assess the standard of the proposed event, to ascertain full details of the competitions proposed and to ensure that the proposed event shall strictly conform with national rules.
- 01.4.3 Having satisfied itself as to the overall standard of the event as contained in the national rules for the appropriate discipline, the Provincial Body concerned shall grant permission to the affiliated body to describe and/or advertise the event as a Recognised Event.
- 01.4.4 The affiliated body concerned shall ensure that its schedule and programme shall state clearly that the status as a Recognised event, has been granted by their Provincial Body.

01.4.5 It is left to the discretion of the Provincial Body concerned to charge an affiliation fee and to lay down from time to time what this fee shall be.

01.5.0 INTERNATIONAL LICENCES

(See FEI General Regulations)

01.6.0 COMPETITIONS IN FOREIGN COUNTRIES OR INVITATIONS TO FOREIGN COMPETITORS.

01.6.1 In the event of South African competitors participating in CI Status competitions in foreign countries, or foreign competitors invited to ride in CI status competitions in the Republic of South Africa, the relevant FEI General Regulations and Rules have to be strictly observed. In case of participation in CI Status events, SANEF and the other National Federations involved have to be notified at the earliest possible time.

Where required by the South African Sports Confederation and Olympic Committee, by any law or by any National Sport Controlling Body application shall be made to that body for the necessary consent.

01.6.1 Any foreign competitors competing in any Recognised Events shall fall under and shall be subject to SANEF Rules and Regulations from 30 minutes before the start of the first Horse Inspection at the Event (or if there is no Horse Inspection, the first Competition) until the Management Committee is satisfied that the constitution, regulations and rules have not been infringed and that any contraventions have been finally dealt with.

01.7.0 OFFICIAL REPRESENTATIVES

01.7.1 A SANEF Representative (or in the event of Driving or Eventing, the Technical Delegate) shall be appointed for each National Status Event. Other than for multi-discipline events (e.g. the Junior and Pony Rider's championships, the Derby meeting), the appointment will be on the recommendation of the Organising Committee of the Event subject to the approval of the Chairman of the Technical Committee concerned. The appointment for multi discipline events will be made by the Management Committee in consultation, if necessary, with the Technical Committee Chairmen concerned.

Other than for Multi Discipline Events, such Representative must be knowledgeable in the rules of the discipline concerned and must be a member of a Senior Officials Panel . The Representative may be a member of the Ground Jury, but not the president, In the absence of the SANEF Representative the most senior Panel Official present at the event, but not officiating, shall act in his place.

01.7.2 Provincial Bodies shall appoint a suitably qualified Representative to be present during all recognised events affiliated to them. In the absence of the Provincial Representative the most senior Judge, Course Designer or Technical Delegate officiating shall act in his place.

01.7.3 Representatives shall be responsible to and shall report to the Body by whom they were appointed. It is their duty to call to the attention of the Organising Committee and/or any relevant official any breaches of the rules and to ensure that they be rectified.

01.7.4 The duties and responsibilities of the Representative are set out in Appendix GR/E

01.8.0 REGULATIONS - CI STATUS EVENTS

All events accorded CI Status shall be run strictly under FEI Rules and Regulations.

01.9.0 AGE CLASSIFICATION

01.9.1 Pony Riders

Persons are classified as Pony Riders and are eligible to take part in Pony Rider competitions from date of birth until the end of the calendar year during which they reach the age of 15 .

01.9.2 Juniors

Persons are classified as Juniors and are eligible to take part in Junior competitions from date of birth until the end of the calendar year during which they reach the age of 18, provided that up to the end of the calendar year during which they reach the age of 11, they may only ride ponies measuring 1,50 m and under.

01.9.3 Young Riders

Persons, who are classified as Adults are eligible to take part in Young Rider Competitions from the beginning of the calendar year during which they reach the age of 16 until the end of the calendar year during which they reach the age of 21.

01.9.4 Adults

Persons are classified as Adults and are eligible to take part in Adult competitions from the beginning of the calendar year during which they reach the age of 16.

01.9.5 Dual Classification

Those persons who fall into two age classifications simultaneously may only ride :

- Ponies registered as Ponies in Pony Rider events
- Horses (including ponies) registered as horses in Adult, Young Rider or Junior events

01.9.6 Restriction by Discipline

Each discipline may, at its own discretion, restrict entries to CN Status events dependent on the age and/or qualification of the competitor.

01.10.0 ENTRIES FOR RECOGNISED EVENTS

01.10.1 All competitors and owners shall be members of, in good standing with, and registered with a Provincial Body in terms of General Regulation 00.3.0.

01.10.2 All horses shall be registered with a Provincial Body in terms of General Regulation 00.3.0.

01.10.4 The grade/qualification status of a horse shall be its grade/qualification status as at the closing date of entries for the event concerned. Provincial Bodies shall check against their records all entries in competitions that are received by the Organising Committees affiliated to them. Those entries, which are incorrect, shall not be accepted until they have been rectified.

01.10.5 Organising Committees shall make it a condition of entry that entry forms received from competitors or owners who are registered with Provincial Bodies outside of the jurisdiction area of the Provincial Body in which the event shall be held must be countersigned as correct by the Provincial Body of the competitor concerned.

01.10.6 Cross Entries

- 1 Competitions shall not include Pony Riders, Junior and Adult competitors, unless a discipline determines otherwise in respect of its competitions.
- 2 A horse may not be entered in a class of a lower grade/qualification than its own, unless it is entered as an Hors Concour entry under 01.16.0 hereof or is entered in terms of the rules of the discipline concerned.

01.10.7 Number of Entries

Unless otherwise provided for in individual discipline rules or in the schedule there shall be no restrictions to the number of entries permitted in individual competitions.

01.10.8 Schedule

All schedules issued by a Provincial Body or an Affiliated Body shall conform to current SANEF Rules and the rules and regulations of such body. Such schedules shall be approved before publication by the body concerned.

The schedule shall contain the following minimum information:

- 1 Date and venue of the event.
- 2 The closing day of entries, the addresses to which entries are to be sent, and how payment is to be made.
- 3 Details of the competitions to be conducted.
- 4 Details of entry fees per class, the Regional Body, SANEF and/or any other Levies.
- 5 Details of the prize money per level of competition either as a lump sum, or as a percentage of the entry fees, or as a combination of both.

If the percentage of the entry fees is used the schedule shall state whether the prize money is to be paid as a percentage of the entry fees received for each separate competition, or whether the percentage of the total entry fees for the event shall be spread among all the competitions at the discretion of the Organising Committee.
- 6 The rules under which the event and competitions are being conducted.
- 7 The telephone number of the Show Secretary and/or Show Director.
- 8 The schedule shall state that the event is a Recognised Event.
- 9 A provisional timetable of all classes of the event and the starting time of at least the first competition on each day of the event.
- 10 Any deductions from the prize money.
- 11 The method to be used to draw the starting order of the competitions (see 01.14.1.3).

- 12 Any additional requirements of the rules of the Technical Committee concerned.
- 13 At events holding CN Status and above, the names of
 - i. the SANEF Representative,
 - ii. the President of the Ground Jury,
 - iii. the Chief Steward and, if applicable,
 - iv. the name of the Course Designer and Technical Delegate.

01.10.9 Programme

The official programme shall contain the following information unless published separately on daily running order sheets:

- 1 The order in which competitors shall compete.
- 2 The prize money shall be detailed for each competition i.e. there shall be a specific amount shown for 1st Prize, 2nd Prize, etc.
- 3 The rules under which each competition is to be judged.
- 4 In addition at all events holding CN Status or CI Status the following information shall be given in respect of each horse entered:

Registered Name of Horse
Name of Rider
Name of Owner
Sex
Breed
Country of birth
Year of birth

- 5 The names of:

The SANEF Representative
The Members of the Ground Jury
Where applicable, the Course Designer and/or
Technical Delegate
The Chief Steward
The Show Secretary or Director
- 6 The Status of each class

01.11.0 CLOSING DATE FOR ENTRIES

The schedule shall reflect the closing date of entries.

In respect of events holding CN status and above, this date may not be changed without the written consent of the Secretary General.

In respect of events below CN status, this date may not be changed without the written consent of the Provincial Body concerned.

Should the closing date for entries be changed, all Provincial Bodies must be immediately informed.

The Organising Committee shall be permitted, provided it is stated in the schedule, to accept entries received after the published closing date, up to such date as they may determine, provide that the date is published in the schedule and that an additional late entry fee is charged. Such additional late entry fee shall be at least equal to half the entry fee for the classes concerned and shall not be taken into account in determining the entry fees for purposes of calculating prize money.

01.12.0 PRIZE MONEY

- 1 It is compulsory that prize money is paid at all Recognised events, unless otherwise specifically stated in the rules of the discipline, and that the minimum amount shall never be less than that stated in these rules and that the minimum amount paid shall never be less than that stated in these regulations.
- 2 At all Recognised events the prize money to be awarded shall be shown in the schedule either as a lump sum and/or a percentage of the entry fees per level of competition. Entry fees in this context exclude any levy imposed, but include any entry fees paid in respect of Hors Concour entries.
- 3 Prize money at events holding CN Status and above shall never be less than 60% of the entry fees.
- 4 At events below CN Status the prize money shall never be less than 40% of the entry fees. It shall be specified in the schedule how the 40% of the entry fees is to be allocated, i.e. per competition, per group of competitions or per entire event.
- 5 Where the distribution is based other than on entries per class, under no circumstances shall the prize money for any one competition be less than 30% of the total entry fees for that competition.
- 6 Where entry fees are composite per group of entries, the composite entry fee will be divided by the number of classes to establish the entry fee per class
- 7 One prize shall be paid for every four starters or part thereof.

- 8 The exact allocation of prize money per place per competition must be clearly stated in the official programme or starting lists.
- 9 Irrespective of the amount of prize money stated in the schedule, the first prize shall never be in excess of 1/3 of the total prize money paid for that competition unless there are less than four prizes awarded when the amount of the first prize shall not be more than twice that awarded to second place which in turn shall not be more than twice that awarded to third place.
- 10 The prize money for any place may not exceed twice that awarded to the next lower place.
- 11 On prior written application by a Provincial Body, the Management Committee may grant permission for this regulation to be varied. Such variation may only be granted for CN Status events.
- 12 Prize money shall be paid strictly as advertised within two weeks of the last day of the event to those competitors submitting banking details called for in the schedule/entry form. Organising Committees failing to comply with this requirement will be subject to a penalty equal to 25% of the unpaid amount.
- 13 In respect of National status classes an amount, as determined from time to time by the Management Committee shall be deducted from all prize monies, and shall be paid within two weeks of the last day of the event to the Provincial Body concerned for onward transmission to SANEF. Such amount shall be credited to the relevant discipline account and is available for use by that discipline's national committee, subject to the approval of the Management Committee. Organising Committees failing to comply with this requirement will be subject to a penalty equal to 25% of the unpaid amount.

01.13.0 RESULTS AND PAYMENTS OF AMOUNTS DUE

- 01.13.1 In order that correct records can be maintained, the Organising Committees of Recognised events shall, within fourteen days of the last day of the event, send to each Provincial Body, whose members have competed in the event, a copy the Official Result Sheet of each competition, and to its own Provincial Body any payments due to that Provincial Body and/or to SANEF. Organising Committees failing to comply with this requirement will be subject to a penalty equal to 25% of the unpaid amount, or the amount of prize money applicable to the outstanding results. Such penalty shall in respect of CN and CI status events be paid to SANEF and in respect of all other Recognised Events to the Provincial Body concerned.

- 01.13.2 Where this is not done, or where any money due to competitors, Regional Bodies or SANEF has not been paid out, the Regional Body shall immediately demand payment within a period of 60 days 01.13.3. Failure to make payment referred to in 01.13.1 & 2 within the stipulate period shall automatically terminate the affiliation of that organisation to the Provincial Body. All amounts due shall notwithstanding this termination remain due and payable
- 01.13.4 The results of CN Status events and CI Status events shall be sent to SANEF by the Organising Committee on the prescribed SANEF Official Result Sheet within 7 days of the last day of the event.
- 01.13.5 Default of notification of results shall not deprive competitors of the award of grading points or qualification.

01.14.0 ORDER OF STARTING

01.14.1 INDIVIDUAL COMPETITIONS

- 1 The Organising Committee of the event shall draw the order of starting for the first competition of each grade/level of horse in the event.
- 2 Thereafter, the horses in all subsequent competitions in the same grade shall be displaced proportionately in relation to the number of competitions and competitions in that grade.
- 3 Unless otherwise stated in the relevant discipline rules, the Organising Committee shall have the option of drawing the order of starting for each competitions.
- 4 Should a competitor have more than one horse in a competition, the order of starting shall be adjusted by the Organising Committee to ensure that, whenever possible, these horses shall have a gap between them according to the rules of the discipline concerned. The order of starting can only be adjusted upwards (i.e. a horse may only be moved back towards the beginning of the order of starting). At CN Status or CI Status events the SANEF Representative shall approve any adjustment to the starting order.
- 5 Should the number of entries in a competition make the provision of 01.14.1.4 hereof impracticable then, if the competitor wishes, he shall be allowed a rest period as determined in the rules of the discipline concerned between completing one ride/drive and commencing the next.

01.14.2 COMBINED INDIVIDUAL/TEAM COMPETITIONS

The provisions of 01.14.1 shall be complied with for the individual competitors who may be interspersed between the team entries; provided that a competitor shall always ride his team entry horse before his individual entry horse or horses.

01.15.0 SUBSTITUTIONS

01.15.1 INDIVIDUAL COMPETITIONS

1 Events other than CN Status events

At all Recognised events, other than CN Status events, applications for substitution shall be made to the Organising Committee or the President of the Ground Jury of the class before the commencement of the competition concerned.

2 CN Status events and CI Status events

At all CN Status events and CI Status events application for substitution shall be made to the Organising Committee of the event not later than 30 minutes before the commencement of the competition concerned. However the Organising Committee may increase the 30 minutes or stipulate a definite time, provided it is detailed in the schedule of that event.

3 Qualifying Competitions

When a competition consists of more than one qualifying competition, and the marks scored in each are used to arrive at the qualification for the competition, then the time period referred to in 01.15.1.2 hereof shall be prior to the commencement of the first qualifying competition concerned.

Substitutions are not permitted in competitions in which entry is restricted by qualification in previous competitions at the same event.

01.15.2 SUBSTITUTION OF HORSE AND/OR RIDER

A competitor, or person authorised by him, may substitute any horse and/or rider in a competition provided that they ~~are~~ eligible in terms of the rules for entry in the competition concerned as at the closing date of entries for such competition. This substitution shall be done in writing by the competitor on the prescribed SANEF form and handed in before the competition concerned, in accordance with the time limit laid down in 01.15.1.1 and 01.15.1.2 hereof.

Should both the horse and competitor be substituted the substitution form must be signed by the new rider indicating that he has the consent to the substitution of the competitor originally entered.

01.15.5 The substitution of a horse and/or competitor may not alter the original order of starting of the horse in the programme, other than stated in 01.15.6 .

01.15.6 In case of a substitution resulting in a competitor competing on two horses within an interval as determined by the rules of the discipline concerned the Ground Jury or Organising Committee is permitted to adjust the order of starting upwards.

01.15.7 COMBINED INDIVIDUAL/TEAM COMPETITIONS

1 Substitutions are permitted in competitions in which the competitor's individual score in the individual competition also counts for his team score in the team competition, providing the provisions of these rules relating to substitutions are satisfied in all respects.

2 When a substituted competitor is involved then he shall always ride the team horse first, irrespective of the position in the original draw of any other horse/s he may be riding in the individual competition, with due regard to the provisions of 01.14.1.4 and 01.14.1.5 hereof.

01.15.8 PARTICIPATION AFTER SUBSTITUTION

Horses and competitors that have been substituted as provided for in 01.15.1.1 and 01.15.1.2 hereof may, following the withdrawal of the substitution, take part in subsequent competitions at the same event providing they are fit to participate.

01.16.0 HORS CONCOUR (HC)

01.16.1 On application to and with the approval of the Organising Committee, a horse may compete *Hors Concour* in any grade/qualification equal to or below its registered grade or equivalent, and in any age classification provided, however, that the competitor always competes in his correct age classification.

01.16.2 Competitors competing on *Hors Concour* horses shall always ride in their correct age classification.

01.16.3 *Hors Concour* entries shall where possible ride at the end of their class or pool. Competitive horses shall where possible always be ridden before horses entered *Hors Concour* horse

01.16.4 A horse entered *Hors Concour* may take part competitively elsewhere in the same event, unless otherwise determined in respect of a discipline by its rules. A horse, which has entered competitively in a competition, may be granted permission by the Organising Committee to compete *hors concour* in a lower grade competition at the same event.

01.16.5 *Hors Concour* entries shall not be included in any total of starters or entries used to establish pools, the number of prizes or the allocation of grading/qualification..

01.17.0 RIDING OUT OF PROGRAMME ORDER

Other than with the permission of the President of the Ground Jury or the SANEF Representative as case may be, (which permission shall only be given in exceptional circumstances) no horse may ride out of programme order at CN Status events or CI Status events. However each Provincial Body may introduce at events below CN Status such local rules as it deems fit, providing they are not in conflict with national rules, to cover the action taken by the Organising Committee regarding competitors who arrive late for a competition in which they are entered, and wish to ride out of programme order.

01.18.0 PRIZE GIVING CEREMONIES

01.18.1 The Organising Committee shall ensure that competitors being called up to attend an official prize giving do so mounted and correctly dressed.

01.18.2 Any competitor failing to comply with this regulation, other than with permission of the Ground Jury shall automatically forfeit any prizes, prize money, rosettes, trophies and/or grading points for that competition.

01.18.3 Prize giving ceremonies at events holding CN or CI status shall be limited to first five placed horses unless otherwise determined by the Organising Committee and stipulated in the schedule. At all other events, Organising Committee may stipulate a maximum number of competitors to attend prize giving ceremonies provided that the number is stipulated in the schedule

01.19.0 SPONSORSHIP AND ADVERTISING

01.19.1 A competitor shall be deemed to be sponsored if the name of a firm, company, brand name, the name of a product or anything which, in the opinion of the Provincial Body concerned, may be regarded as advertising:

is part of the name of the horse; or
appears on a saddle cloth worn in competitive arenas;

appears on any item of wearing apparel worn by the competitor in competitive arenas.

01.19.2 The use of a stud name as part of a horse's name shall be deemed not to be advertising, but the use of a club or stable name shall be deemed to be advertising. The name of a stud may, however, only be added to the name of a horse should that stud have bred that horse.

01.19.3 If a change of name of a horse, sponsor or owner occurs after the closing date of entries for an event, it shall be permissible to announce and otherwise use the new name of the horse or sponsor or owner. However, it shall not be necessary to amend in any way the programme or starting lists already compiled. Such a change of name shall be notified to the Organising Committee of the event concerned. The new name may however not be used until the change has been registered with the Provincial Body concerned.

01.19.4 The size of the name and/or logo of any sponsor/product appearing on a saddlecloth is restricted to 200 square centimetres on each side of the saddlecloth.

01.20.0 APPLICATION OF FEI RULES AND REGULATIONS

All CI Status events shall be run strictly in accordance with FEI Rules and Regulations. All other events shall be run strictly according to SANEF Rules unless otherwise stipulated in the rules of the discipline concerned..

PROTECTION OF COMPETITORS AND HORSES

02.1.0 ABUSE OF HORSES

02.1.1 No person may abuse a horse during an event or at any other time. "Abuse" means an action or omission, which causes or is likely to cause pain or unnecessary discomfort to a horse including without limitation any of the following:

- 1 To whip or beat a horse excessively;
- 2 To subject a horse to any kind of electric shock device;
- 3 To use spurs excessively or persistently;
- 4 To jab the horse in the mouth with the bit or any other device;
- 5 To compete using an exhausted, lame or injured horse;
- 6 To "rap" a horse
- 7 To abnormally sensitise or desensitise any part of a horse;
- 8 To leave a horse without adequate food, drink or exercise;
- 9 To use any device or equipment which cause excessive pain to a horse upon knocking down an obstacle

02.1.2 Provincial Bodies will take the necessary steps to ensure that abuse by their members of horses is a contravention of their constitutions, rules and regulations.

02.1.3 Provincial Bodies will take reasonable steps to discipline their members who are guilty of any abuse envisaged in 02.1.1 hereof (save to the extent that such steps are taken under the SANEF Rules or the FEI Rules).

02.1.4 Any person witnessing an Abuse must report it in the form of a protest within 7 days. If an abuse is witnessed during or in direct connection with an Event, it should be reported as a protest to an Official. If the Abuse is witnessed at any other time it should be reported as a protest to the member's Provincial Body for referral to that Provincial Body's Disciplinary Committee.

02.2.0 STEWARDS

02.2.1 Organising Committees of CI Status events and CN Status events shall appoint a Chief Steward and an appropriate number of Stewards under his authority, wearing distinctive badges or arm bands, with complete freedom of access to all areas mentioned in paragraph 02.2.3 below.

02.2.2 Organising Committees are responsible for all administrative matters relating to the appointment of the Chief Steward and the Stewards.

02.2.3 During the whole event in every part of the stables, in exercise and schooling areas, collecting rings and all other areas under the control of the Organising Committee, the Chief Steward and the Stewards officiating with him at the event shall:

- 1 assist the competitors in conducting reasonable training,
- 2 intervene in time in order to prevent any abuse of a horse by competitors, grooms, owners or any other person,
- 3 intervene in order to prevent any contravention of SANEF Rules or of the common principles of behaviour, fairness and accepted standards of sportsmanship,
- 4 be familiar and assist with medication control procedures.

02.2.3 One steward must be on duty at the practise arena and/or the collecting ring whenever it is in use.

02.2.4 Any irregularities must be reported immediately, by the Chief Steward. to the President of the Ground Jury.

02.2.5 The Chief Steward is required to send a report to the Secretary General within two weeks of the end of the event, on the stewarding of the event as a whole and on any incident which occurs during that event.. Copies of the report shall be given to the Organising Committee.

02.2.6 The Chief Steward shall be a person experienced in equestrian sports, particularly in the discipline of the event where he is appointed to officiate. The name of the appointed Chief Steward must be published in the schedule and in the programme of the event.

02.2.7 Stewards are event officials.

02,3.0 MEDICATION CONTROL, ANTI-DOPING AND PROTECTION OF COMPETITORS

02.3.1 Subject to prior authorisation by SANEF, the use of any Prohibited Substance by a competitor is forbidden. 02.3.2 Subject to prior authorisation by SANEF, any competitor found to have a Prohibited Substance in his body at an Event or evidence of the use thereof is automatically disqualified from all Competitions at the Event and the classification adjusted accordingly. If the disqualified competitor is a member of a team, the rest of the team is not automatically disqualified.

02.3.3 The rules and list of Prohibited Substances existing from time to time and laid down in the World Anti-Doping Code and any and all annexes and modifications and in the Anti-Doping Code for Human Athletes apply, subject to modifications by any of the governing bodies of SANEF as may be published from time to time

02.3.4 The Ground Jury, after consultation with the responsible Medical Officer, may at any time exclude from further participation in a competition or an entire Event any competitor who is unfit to continue by reason of a serious or potentially serious injury or health condition.

02.3.5 The Secretary General, President of the Ground Jury SANEF Representative or Medical Officer in attendance, may order the sampling of competitors during an Event or at any other time

02.4.0 MEDICATION CONTROL AND PROTECTION OF HORSES

02.4.1 The use of any substance or method which has the potential to harm the horse or enhance its performance is forbidden. The precise rules concerning Prohibited Substances and Medication control are laid down in the Equine Anti-Doping and Medication Control Regulations (EADMCR) .

02.4.2 The Decision as to whether a Horse may compete in an Event when under treatment or medication with a Prohibited Substance is made by the President of the Ground Jury on the recommendation of the Veterinary Delegate according to the procedures set out in the Veterinary Regulations

02.4.3

02.4.3 In cases of illness or injury during an event the Ground Jury will decide, after consulting the Veterinary Delegate/s whether the horse may continue in that or subsequent competitions of that event.

02.4.4 The Secretary General Veterinary Delegate, SANEF Representative or President of the Ground Jury may order the sampling of horses during an event or at any other time.

02.5.0 PERSONS RESPONSIBLE

02.5.1 The Person Responsible for a horse has legal responsibility for that horse, including responsibility under the General Regulations and the Veterinary Regulations and, unless otherwise stated, is liable under the Disciplinary System.

02.5.2 It is the obligation of the Person Responsible and of every other person subject to the Constitution, Regulations and Rules to know the Constitution, Regulations and relevant Rules, and lack of such knowledge does not relieve these persons from liabilities under the Constitution, Regulations and Rules.

- 02.5.3 The Person Responsible shall normally be the competitor who rides or drives the horse during an event or in vaulting, the lunger, but the owner may, in addition to the Person Responsible, be regarded as an additional Person Responsible if he is present at the event or has made a relevant decision about the horse.
- 02.5.4 If the competitor is under 18 years of age, the Person Responsible for his horse may be any one or more of the owner of the horse, a parent or legal guardian of the competitor. In the case of a team, the Chef d'Equipe may be viewed as the Person Responsible .
- 02.5.5 The Person Responsible, together with the Chef d'Equipe if present, is responsible for the condition, fitness and management and for declaring or scratching of each and every horse under his jurisdiction.
- 02.5.6 The Person Responsible is responsible for any act performed in the stables to any horse under his jurisdiction, by himself or by any other person with access to the horse, and is responsible while riding, driving or exercising an/y horse under his jurisdiction. The Person Responsible is not relieved from such responsibility as a result of the lack or insufficiency of stable security.
- 02.5.5 If, for any reason, the Person Responsible is unable or is prevented from caring for the horses under his jurisdiction he must immediately notify the Organising Committee and, if present, the Veterinary Delegate.

02.6.0 SPORTSMANSHIP

No member, competitor, owner, official or person responsible shall contravene at any event the common principles of behaviour, fairness and standards of sportsmanship which are acceptable to the reasonable horseman; it includes, but is not limited to, the following:

Any action resulting in an unfair advantage to the offender.

Any action resulting in a material disadvantage to any other person or body involved.

Any action involving the maltreatment of horses.

Any action involving the impairment of the dignity or integrity of any person involved in the sport.

Any action involving fraud, violence or maltreatment or criminal acts at or relating to an event.

02.7.0**TREATMENT OF A HORSE PRIOR TO AN EVENT**

During a period of 14 days prior to the first day of an event, a prohibited substance may only be administered to a competing horse by a Registered Veterinarian, who must, in respect of the treatment administered, complete the "SANEF Declaration of Veterinary Treatment" form.(See Appendix GR/G)

DISCIPLINARY

3.1.0 GENERAL

3.1.1 The disciplinary system is established under these regulations and provides for the following:

- 1 The legal powers and responsibilities of officials and bodies appointed under the Constitution, Regulations and Rules;
- 2 A scale of penalties;
- 3 A procedure for lodging protests and reports against the actions or behaviour of individuals or bodies under the jurisdiction of SANEF;
- 4 A process of appeal to a higher body against decisions taken or penalties imposed by any person or body acting under the Constitution, Regulations or Rules.

3.1.2 Before reaching a decision on any protest or appeal the relevant body must examine the available evidence, whether written or oral, hear all the parties concerned (provided they are available) and take into account all relevant material, in every case trying to reach a fair and equitable decision.

3.2.0 CONFLICT OF INTEREST

The substantial appearance of a conflict of interest exists whenever others may reasonably infer from the given circumstances that a conflict exists. A conflict of interest is defined as any personal, professional or financial relationship, including relationships of family members, that could influence or be perceived to influence objectivity when representing or conducting business or other dealings for or on behalf of SANEF.

Conflicts must be avoided whenever practicable. However, where conflicts arise in relation to officials whose experience and expertise are required in the particular circumstances, the specific balance between conflict and expertise shall be regulated by the relevant Disciplines.

3.3.0 GROUND JURY – DUTIES

- 3.3.1 A Ground Jury, consisting of at least 2 judges (one of whom shall be the president) shall be appointed for each CI or CN Status Event by the Organising Committee for such Event.
- 3.3.2 The Ground Jury shall be competent to deal with all Protests and Reports which relate to anything occurring during or in direct connection with an event and are presented within the period of its jurisdiction.
- 3.3.3. The period of jurisdiction of the Ground Jury commences one hour before the beginning of the first horse inspection and terminates, so far as each discipline is concerned, half an hour after the announcement of the final results in that discipline.
- 3.3.4 In dealing with complaints the Ground Jury shall determine its own procedures; provided that such procedures shall be conducted and the Ground Jury's decision and any sentence to be imposed on the accused shall be handed down to the accused before the Ground Jury's period of jurisdiction expires.
- 3.3.5 The procedures to be adopted by the Ground Jury shall take cognizance of the accused's right to a fair hearing and shall balance this right against the potential disruption to an Event and to other competitors arising out of the process for dealing with the complaint.
- 3.3.6 The Ground Jury may impose the following penalties on Officials (other than those appointed by SANEF), Owners of Horses, Persons Responsible, Competitors and team officials:
- 1 A warning;
 - 2 A fine of maximum of R10,000 to be paid to SANEF;
 - 3 Disqualification with one or more horses from the competition;
 - 4 Suspension for the following 24 hours, together with one or more horses, of a competitor whose horse has left the restricted area without permission. The horse in question will automatically be disqualified for the rest of the event;
 - 5 Immediate disqualification during the event;
 - 6 In serious cases, immediate disqualification during the event with a referral to the Appeal Committee

3.3.7. Decisions must be notified in writing to the parties concerned. Cases involving penalties must be recorded by the SANEF Representative.

3.3.8. There is no appeal against decisions of the Ground Jury in the following Cases:

1. Where the question for decision is a factual observation of performance during a competition or the award of marks for performance;

Examples (which are not exhaustive): whether an obstacle was knocked down, whether a horse was disobedient, whether a horse refused at an obstacle or knocked it down while jumping, whether a rider or horse has fallen, whether a horse circled in a combination or refused or ran out, what was the time taken for the round, or whether an obstacle was jumped within the time; whether, according to the Rules, the particular track followed by a competitor has caused him to incur a penalty.

- 2 The elimination of a horse for veterinary reasons, including non- acceptance of a horse at a Horse Inspection;
- 3 The imposition of a Warning without additional penalties;
- 4 Immediate disqualification during an event, except where the Ground Jury has granted a referral to the Appeal Committee.

3.3.9. The Ground Jury shall refer the following to the Appeal Committee:

- 1 Any case which is beyond its competence;
- 2 Any case, within its competence which it considers deserving of more severe penalties than the Ground Jury may impose;
- 3 Any matter concerning alleged acts of abuse of horses the decision of which is not immediately required for the purpose of judging a competition and which, having regard to its primary duty to judge the competition, it deems more appropriate to be dealt with by the Appeal Committee.

3.4.0 APPEAL COMMITTEE – DUTIES

3.4.1. The Chairman of the Appeal Committee shall be the SANEF Representative appointed in terms of 01.7.0. Should it be necessary to deal with an appeal, the SANEF Representative will co-opt 2 qualified individuals to sit together with him on an Appeal Committee from the list set out in 3.3.2 below. If the SANEF Representative is also a member of the Ground Jury, he may not

act on the Appeal Committee and shall appoint a Chairman of the Appeal Committee and 2 qualified individuals to sit on the Appeal Committee from the list set out in 3.3.2 below.

3.4.2 The members of the Appeal Committee, co-opted in terms hereof, shall be chosen from among the following:

Members of the Management Committee

Members of the Executive Committees of the Regional Bodies

Members of the National or Regional Discipline Committees

Persons on any Senior Officials Panel, active or retired

Persons of the host Regional Body who are qualified as required above or who are otherwise expert in equestrian matters.

3.4.3 The Chairman and at least 2 members of the Appeal Committee must be available throughout the event as defined, which corresponds to its period of Jurisdiction. If a protest lodged with the Ground Jury is still pending; the Appeal Committee must be available and has jurisdiction until one hour after the relevant decision of the Ground Jury has been announced.

3.4.4. The Appeal Committee shall deal with the following matters:

- 1 Appeal against decision of the Ground Jury. In these cases the decision of the Appeal Committee is final;
- 2 Protests addressed to the Appeal Committee or referred to it by the Ground Jury.
- 3 Reports of passport irregularities in accordance with General Regulation 05.5.0.

3.4.5. In appropriate cases involving veterinary matters, the President of the Veterinary Commission or the Veterinary Delegate at an event must be invited to join the Appeal Committee in an advisory capacity.

3.4.6 In dealing with appeals the Appeal Committee shall determine its own procedures, provided that the Appeal Committee shall review the relevant records of the Ground Jury to the extent that same are available and shall not consider fresh evidence without giving the accused a reasonable opportunity to meet it.

3.4.7. The Appeal Committee may impose the following penalties on Officials, Owners of Horses, Persons Responsible, Competitors and Team Officials:

1. A warning;
2. A fine of a maximum of R20,000 to be paid to SANEF;
3. Disqualification with one or more horses from a competition or from the whole event;
4. Suspension for the following 24 hours, with one or more horses, of a competitor whose horse has left the restricted area without permission. The horse in question will automatically be disqualified for the rest of the event;
5. In serious cases, immediate disqualification with one or more horses from a competition or from the whole event with a referral to the Secretary General (for referral to the Judicial Committee).

3.4.8. The Appeal Committee shall report to the Secretary General for referral to the Judicial Committee:

1. Any case which is beyond its competence.
2. Any case within its competence, other than an appeal, which it considers deserving of more severe penalties than the Appeal Committee may impose;

3.5.0 JUDICIAL COMMITTEE

3.5.1. The Judicial Committee shall consist of at least 6 members (one of whom shall be the Chairman) appointed by SANEF in general meeting; provided that during any period for which there is no such appointment for any reason, such persons shall be nominated by the SANEF Management Committee. Any disciplinary matters referred to the Judicial Committee for determination shall be heard by a minimum of 3 members of the Judicial Committee who shall be appointed by the Chairman

3.5.2 The Judicial Committee has competence to deal with violations of the Constitution, Regulations or Rules, or of the common principles of behaviour, fairness, or accepted standards of sportsmanship, whether occurring during or in connection with an international event or at any other time, as well as with any other matter occurring during or in direct connection with an International event.

- 3.5.3. The Judicial Committee shall deal with any matter submitted to it by the Secretary General.
- 3.5.4. The Judicial Committee shall have jurisdiction to deal with matters referred to it at any time.
- 3.5.5 In dealing with complaints the Judicial Committee shall determine its own procedures; provided that such procedures shall include giving the accused proper notice of the charge, communicating (whether by having the accused present when evidence is presented or in some other manner) all relevant evidence against the accused to him/her, giving the accused a reasonable opportunity to present his/her defence to the charge against him/her (including calling witnesses to testify on his/her behalf and putting relevant questions to relevant witnesses) and notifying the accused of the outcome of the enquiry and of any sentence imposed as soon as practically possible.
- 3.5.6 The accused is entitled to be represented at the enquiry by a member of SANEF (free of consideration and not in a professional capacity).
- 3.5.4. The Judicial Committee may impose the following penalties:
1. A warning;
 2. A fine up to a maximum of R100,000 to be paid to SANEF;
 3. Disqualification with one or more horses from competitions or from Events;
 4. Suspension from SANEF and/or any of the regional bodies for any period;
 5. Suspension of individuals and horses for any period up to suspension for life;
 - 6 Expulsion from a Provincial Body subject to the Constitution.

3.6.0 COURT OF ARBITRATION FOR SPORT (CAS)

- 3.6.1. The CAS has the power to impose the same scale of penalties as the Judicial Committee.
- 3.6.2. The CAS may impose more severe penalties than those imposed in the first instance, provided they are within the limits of the penalty jurisdiction of the body from which the appeal to the CAS is brought.

3.7.0 PROTESTS

- 3.7.1. Protests may be lodged against any person or body involved in any capacity in any event subject to the jurisdiction of SANEF or its Provincial Bodies including for failure to observe the Constitution, Regulations or Rules or violation of the common principles of behaviour, fairness, or accepted standards of sportsmanship, whether occurring during or in connection with an event or at any other time.
- 3.7.2. Any alleged contravention of the Rules relating to Prohibited Substances (horses and competitors) whether it occurs at a CI or CN Event or any other Event or at any other time shall be referred to the Judicial Committee for hearing, even if the Provincial Body concerned has its own Rules for dealing with such contraventions.
- 3.7.3. Protests may only be lodged by the Chairmen of Provincial Bodies, Officials, and Chefs d'Equipe or, if a Chef d'Equipe is not present, by a Person Responsible or a Team Veterinarian responsible for horses taking part in the event, with the exception of protests for abuse which may be lodged by any person or body.
- 3.7.4. Protests must be lodged with the Ground jury during its period of jurisdiction for failing to observe the Constitution, Regulations or Rules in the organisation or conduct of a competition, including the matters referred to in paragraph 3.7.6 below. Protests for other matters must be lodged with the Appeal Committee during its period of jurisdiction.
- 3.7.5. Protests regarding matters which have not occurred during or in direct connection with an international, national or provincial event or which were not known until after the end of the event, shall be reported to the Secretary General and dealt with by the Judicial Committee. A case shall only be deemed to occur in direct connection with an event if it occurs during the journey towards the event or after arrival, including during the period of quarantine, training or acclimatization.
- 3.7.6. Protests lodged with the Secretary General for referral to the Judicial Committee should be received by the Secretary General not later than 14 days after the end of the event.
- 3.7.7. Protests must be in writing, signed by the authorised person making the protest, and presented personally to the President of the Ground jury, to the President of the Appeal Committee or sent to the Secretary General, as the case may be, together with any

supporting evidence, names of witnesses and the necessary deposit.

3.7.8. Notwithstanding any provision to the contrary, protests against any of the following matters may only be lodged with the Ground Jury and within the following time limits, and a decision by the Ground Jury in these matters is a prerequisite to a right of appeal to the Appeal Committee.

1. Protests concerning the eligibility of a competitor or horse or to the conditions of the arena: not later than 30 minutes before the start of the relevant competition;
2. Protests concerning an obstacle, or the plan or length of the course for a jumping competition or the obstacle phase of a driving competition: not later than 15 minutes before the start of the competition;
3. Protests concerning the steeplechase or cross-country obstacles or courses in Eventing or marathon course or obstacles in driving, or the course in Endurance not later than 18h00 on the day before the relevant competition;
4. Protests concerning irregularities or incidents during a competition, or the classification of a competition: not later than 30 minutes after the announcement of the results.

3.7.9. Notwithstanding anything to the contrary, the Secretary General may, in special circumstances which - in his sole discretion - warrant a decision, refer to the Judicial Committee protests against any person or body made by any person or body or on his own initiative, at any time, in regard to any matter and even without the payment of a deposit.

3.7.10. Any person making protests should, if possible, secure witnesses to the incident and any other form of evidence, and either bring them to the body before which the protest is lodged, or obtain written statements from them, duly signed, together with their names and addresses.

3.7.11. The SANEF Representative, Technical Delegate, Veterinary Delegate and Foreign Veterinary Delegate must report to the Secretary General all acts or omissions constituting a protest (without a deposit).

3.8.0 REPORTS

3.8.1. Officials are required to send reports to the Secretary General at the conclusion of events, in accordance with these General Regulations

and the applicable Veterinary Regulations, Rules and Special Regulations. Matters giving rise to protests must be included in such reports.

3.9.0 APPEALS

3.9.1. An Appeal may be lodged by any person or body with a legitimate interest against any decision made by any person or any body authorised under the Constitution, Regulations or Rules, provided it is admissible (see paragraph 2 below):

1. With the Appeal Committee against decisions by the Ground Jury.
2. With the Judicial Committee through the Secretary General against decisions by the Appeal Committee or by one member of the Judicial Committee;
3. With the CAS through the Secretary General against decisions by the Judicial Committee.

3.9.2. An Appeal is NOT admissible:

1. Against decisions by the Ground Jury in cases covered by 3.3.8
2. Against decisions by the Appeal Committee of appeals from decisions by the Ground Jury.

3.9.3 Appeals to the Appeal Committee must be in writing, signed and accompanied by supporting evidence in writing or the presence of one or more witnesses and must be lodged not later than 1 hour after the decision of the Ground Jury.

3.9.4. Appeals to the Judicial Committee must be dispatched to the Secretary General and signed by the appellant or his authorised agent and accompanied supporting evidence in writing or the presence of one or more witnesses at a designated hearing and must reach the Secretary General within 30 days of the date on which the Secretary General's notification of the earlier decision was sent.

3.9.5. Appeals to the CAS together with supporting documents must be dispatched to the Secretary General and signed by the appellant or his authorised agent:

- 1 In case of an appeal against decisions of an Appeal Committee so as to reach the Secretary General not later than 14 days after the end of the Event;
2. In case of an appeal against decisions of the Judicial Committee so as to reach the Secretary General within 30 days of the date on which the Secretary General's notification was sent according to General Regulation 3.10.2;
3. Appeals reaching the Secretary General after the time limits as Indicated above will not be considered.

3.9.6. No new evidence may be presented on appeal, other than in circumstances where it is shown that such new evidence could not have been obtained, with reasonable diligence, prior to the hearing before the first instance.

3.10.0 DEPOSITS

3.10.1. Protests and appeals to the Ground Jury or the Appeals Committee must be accompanied by a deposit of R750.

3.10.2. Protests and appeals to the Judicial Committee or the CAS must be accompanied by a deposit of R2,500.

3.11.3. The deposit shall be refunded if the protest or appeal is upheld. If the protest or appeal is rejected, the deposit is retained by the body with which the deposit was originally lodged, unless the body hearing the protest or appeal otherwise directs.

3.11.0 RECORDING PROTESTS, APPEALS AND PENALTIES

3.11.1. The SANEF Representative (Technical Delegate for Eventing and Driving) must include in his report to the Secretary General all reports and protests received by the Ground Jury and all decisions and penalties awarded by the Ground Jury on these and other relevant matters.

3.11.2. The President of the Appeal Committee must report to the Secretary General all protests, reports and appeals, received by the Appeal Committee and all decisions and penalties awarded by the Appeal Committee on these and other relevant matters.

3.11.3. The Secretary General shall be responsible for:

1. Recording delivery of warning;
2. Recording proceedings of the Judicial Committee and decisions of the CAS;

3. Notifying the decisions of these bodies, including the dates on which they become effective, to the parties concerned;
4. Publication of all decisions which he believes warrant publication or which have to be published;
5. Processing reports from event officials.

3.12.0 TIME OF IMPLEMENTATION OF DECISIONS

- 3.12.1. Decisions against which there can be no appeal shall become effective immediately and must be notified as soon as possible to the persons or bodies concerned.
- 3.12.2. Decisions to which the parties concerned have formally renounced their right of appeal shall become effective on the date when the renunciation reaches the SANEF, provided such renunciation is made following the notification of the decision.
- 3.12.3. Decisions taken by Ground Juries and Appeal Committees, which are subject to appeal, shall be effective from the expiration of the time for lodging an appeal or the earlier formal renunciation of the right of appeal.
- 3.12.4. Notwithstanding any right of appeal, decisions taken by the Judicial Committee in the first instance or decisions taken on the second or final instance by the Judicial Committee or the CAS may be made effective from the day of written notification to the persons and bodies concerned or on a specific date if the Judicial Committee or the CAS so decides
- 3.12.5. Decisions taken on the second or final instance by Appeal Committees shall be effective from the day of notification to the persons or bodies concerned.

3.13.0 PENALTIES

- 3.13.1 In deciding on the appropriate penalties to be imposed, the following factors shall be taken into consideration, together with any other relevant factors:
 1. Whether the action or omission resulted in an unfair advantage to the offender or a competitor;
 2. Whether the action or omission resulted in a material disadvantage to any other person or body involved;
 3. Whether the action or omission involved the maltreatment of horses;

4. Whether the action or omission affected the dignity or integrity of any person involved in the sport;
 5. Whether the action or omission involved fraud, violence or abuse or similar criminal acts.
 6. Whether the action or omission was deemed to be deliberate.
- 3.13.2. An oral or written warning is appropriate in cases of minor violations or contraventions committed unintentionally and without significant consequences.
- 3.13.3. A fine is appropriate particularly in cases where the offender has acted negligently.
- 3.13.4. Disqualification is appropriate when it is specified in the Constitution, Regulations or Rules, if the circumstances require an immediate action.
1. Disqualification from a competition means that the competitor and horse or horses concerned – even should they change ownership – are removed from the list of starters and the classification and includes the forfeiture of prize money won in that particular competition.
 2. Disqualification from an event means that the competitor and horse or horses concerned - even should they change ownership - may take no further part in that event and it may include (in addition to what is mandated under paragraph 4.1.) The forfeiture of any prize money won in previous competitions at that event where this is provided for in the Constitution, Regulations or Rules.
- 3.13.5. A suspension, on such terms and subject to conditions as the Judicial Committee may impose, is appropriate in cases of intentional or very negligent violations or contraventions. In certain cases suspension may be automatic under the Constitution, Regulations or Rules.
1. Suspension must be for a stated period and during that period the person or body suspended may take no part in competitions or events as a competitor or official or in the organisation of or participation in, any event under the jurisdiction of the FEI or any event under the jurisdiction of SANEF or its Provincial Bodies in accordance with FEI Statutes Art. 062.

2. In deciding when any suspension will commence, the appropriate body shall, in order to achieve a just penalty, have regard to the gravity of the offence.

3.13.6. Notwithstanding anything to the contrary indicated in paragraphs 3 to 4 above, the penalties listed below shall be imposed in the following cases:

- 1 The finding on analysis of a Prohibited Substance as defined in FEI General Regulations Art 145 (Medication Control, Anti-doping and Protection of Competitors) will entail sanctions as set out in Article 10 of the FEI Anti-Doping Rules for Human Athletes.
2. The finding on analysis of a Prohibited Substance as defined in FEI General Regulations Art 146 (Medication control and protection of horses) will entail the disqualification of the horse from the event and the forfeiture of any prize money won by that competitor on that horse in the same event. The competitor will be disqualified on that horse and may be disqualified altogether;
 - 1 The finding on analysis of a Prohibited Substance as defined in Art.146 is presumed to be a deliberate attempt of the Person Responsible to affect the performance of the horse and will entail the suspension of the Person Responsible from 3 to 24 months. A fine of R5,000 to R75,000 can also be imposed;
 2. If the Person Responsible can prove that it was not a deliberate attempt to affect the performance of the horse or that the findings are the results of legitimate treatment of the horse or one or more parts of his body, the sanction may entail a fine of up R75,000 but a suspension from 1 to 3 months may also be imposed;
3. Abuse of horses in any form (rapping, abnormal sensitization or desensitization of limbs, banned schooling methods etc.) shall entail a fine of R5,000 to R75,000 and/or a suspension of 3 months to life;
4. Incorrect behaviour towards event officials or any other party connected with the event (other rider, journalist, public etc) shall entail a fine of R1,000 to R50,000 and/or a suspension of 3 to 12 months;
5. Fraud of any kind, violence and other acts defined as criminal by the laws of South Africa prevailing at the event shall entail a

fine of R5,000 to R75,000 and/or a suspension of one month to life.

- 3.13.7 1 In cases of offences mentioned in paragraphs 3.13.6.3 and 4 above and which are of a less serious nature and/or in cases specified in the discipline rules:
- i the President of the Ground Jury, the President of the Appeal Committee, the SANEF Representative and the Chief Steward, instead of instituting the procedures foreseen in the disciplinary system, may deliver to the Person Responsible a yellow warning card, either by hand or by any other suitable means. .
 - ii Should the same Person Responsible receive one more warning card at the same or other international, national or provincial event within one year of the delivery of the first yellow card, the Person Responsible shall be automatically suspended for a period of two (2) months immediately following the Event at which the Person Responsible is competent. The Secretary General shall be responsible to notify the Person Responsible of such suspension
- 3.13.9. The penalty imposed in any given case can consist of a combination of fine, suspension and disqualification. The amount of a fine and the duration of suspension shall be decided according to the guidelines mentioned in paragraph 3.13.1 above and to the circumstances of the case.
- 3.13.10. All fines imposed by any body under the Legal System are due to SANEF. They must not be paid to the Organising Committee or any other body but must be paid to SANEF on receipt of a demand. Any Person who has not paid a fine within 30 days of receiving a demand for payment will be automatically suspended until the fine is paid. If fines are inadvertently paid to the Organising Committee or any other person such fines shall be remitted to SANEF.
- 3.13.11. Decisions of the Judicial Committee may also impose on unsuccessful parties the payment of costs borne by SANEF for the judicial procedure in the amount of R2,500 to R37,500 In addition, a party may be ordered to pay further costs not exceeding R50,000 if the cost of the procedures borne by the SANEF have been increased by conducting a hearing or by excessive prolongation of the procedures or other exceptional cause including costs incurred subsequent to the decision. In the interests of fairness, the cost to

SANEF of any hearing which is held in conjunction with other hearings or with an administrative meeting of the Judicial Committee, shall be separately calculated.

3.14.0 ENFORCEMENT OF PENALTIES

3.14.1 All penalties imposed by a competent body of the FEI or SANEF under the Constitution, Regulations and Rules and decisions on appeals shall be accepted by all Provincial and Associate Bodies and enforced by the FEI, SANEF and all Provincial and Associate Bodies concerned.

3.14.2 All penalties imposed by Provincial or Associate Bodies which concern participation in international or national events and activities under the jurisdiction of the FEI or SANEF shall be recognised and enforced by the FEI, SANEF and Provincial and Associate Bodies.

GENERAL REGULATIONS APPLICABLE TO ALL SOUTH AFRICAN CHAMPIONSHIPS

(This section is to be read in conjunction with the rules of the relevant disciplines for their national individual and team championships)

04.1.0 CLASSIFICATION

All competitions classified as National Championships are listed in Appendix GR/C.

04.2.0 ALLOCATION

04.2.1 Each National Championship shall be staged only once in any one calendar year.

04.2.2 Each National Championship listed in Appendix GR/C shall only be staged at CN Status events.

04.2.3 No National Championship shall be allocated unless SANEF is satisfied as to the standards upheld at the event.

National Championships, as far as possible, shall be allocated to each Provincial Body in turn and a roster detailing this allocation for the following calendar year shall be accepted by each Provincial Body concerned and shall be approved at the SANEF annual general meeting.

If for any reason, a Provincial Body is unable to stage a championship which it has accepted in terms of the above paragraph, then that body shall be subject to a fine, the amount of which shall be determined by the Management Committee

In this case that championship shall then be offered to the Provincial Body, which in terms of the roster is due to stage the championship the following year. The Provincial Body relinquishing the championship shall then be moved to the end of the roster.

Should the Provincial Body due to stage the championship the following year be unable to accept the bringing forward of their allocated year on the roster, it shall advise the Secretary General to that effect, but shall not lose its place on the roster. Under such circumstances SANEF shall make suitable arrangements for the staging of the championship, and any Provincial Body then agreeing to stage the championship shall not lose its already agreed date on the roster.

Should two Provincial Bodies which in terms of the roster are due to stage a championship in successive years agree to exchange those years, this

may be done by both Bodies advising the Secretary General in writing of their decision.

SANEF may, after consulting Provincial Bodies, approve the allocation of a championship to a Provincial Body for a continuous number of years.

04.2.5 Wherever possible, and at the discretion of SANEF, all Junior Championships should be held at one event, and all Pony Riders Championships should be held at one event.

04.3.0 APPLICATION

04.3.1 The Organising Committee of any Recognised event may apply to their Provincial Body for permission to stage a National Championship allocated to that Provincial Body.

04.3.2 A Provincial Body, having been allocated a National Championship shall be responsible for recommending to SANEF at which Recognised event it shall be staged and such recommendation shall be accompanied by a statement giving :

Name of Event.

Address of the Organising Committee.

Period of Event.

Proposed prize money and/or other awards offered for the championship and the Event.

The position that the championship would occupy on the programme.

04.3.3 SANEF's decision as to the venue for a National Championship shall be final and SANEF shall satisfy itself that a National Championship is held at venues with the following facilities :

Satisfactory stabling.

Adequate spectator and catering facilities.

Adequate facilities for competitors and grooms.

Adequate equipment necessary to hold competitions of championship standard and to satisfy the Sponsors requirements with regard to venue, choice of suitable dates, programme, presentation, organisation, production etc.

Adequate arenas and practice areas

04.3.4 A National Championship shall not be advertised or staged until the Organising Committee of the event at which it is to be staged has received permission in writing from SANEF.

04.4.0 REQUIREMENTS

04.4.1 Notification of date.

The Provincial Body in whose area of jurisdiction a National Championship is to be staged, shall notify all other Provincial Bodies accordingly at least two months before the date of the event, and the Organising Committee concerned shall send copies of the approved schedule to the Secretary General and to all Provincial Bodies at least one month before the closing date of entries.

04.4.2 The schedule and programme/catalogue shall state clearly that the championship is being staged with the permission of SANEF.

04.5.0 QUALIFICATION OF COMPETITORS, OWNERS AND HORSES

04.5.1 COMPETITORS AND OWNERS

1 Individual Championships

Individual competitors shall be registered with a Body affiliated to an FEI recognised National Federation.

2 National Team Championships

Competitors shall have been normally resident within the Republic for a period of twelve consecutive months or more, immediately preceding the date of the event, and shall be members of the Provincial Body, which they are representing at the closing date of entries.

04.5.2 HORSES

1 Individual Championships

For Individual Championships horses shall be registered with a Provincial Body, or with an FEI recognised National Federation.

2 National Team Championships

For National Team Championships horses shall be registered with any Provincial Body, not necessarily that which the competitor is representing.

04.6.0 FLOATING TROPHIES

04.6.1 All championship floating trophies shall remain the property of SANEF and shall not be handed over to the winners of a championship.

04.6.2 The Provincial Body under whose auspices a championship is staged shall be responsible for the return of floating trophies to SANEF as soon as possible after the event.

04.7.0 MEDALS

04.7.1 Gold Medals shall be provided by SANEF and shall be awarded to:

- 1 First prize winners in all Individual National Championships.
- 2 The competing members of the winning team of all National Team Championships.

04.8.0 ENTRIES

04.8.1 The closing date for entries shall be the same as that applicable to the other competitions at the event.

04.9.0 ENTRY FORMS

04.9.1 The Organising Committee shall make provision on the entry form for the following information to be given and entries shall not be accepted unless the forms are completed and signed as being correct by a responsible officer of the Provincial Body concerned.

In respect of the competitor:
First and Last Names
Nationality if not South African

In respect of the horse:
Registered Name
Passport number
Sex
Breed
Country of birth if not South Africa
Year of birth

In respect of team entries, the Provincial Body with which the horse is registered

04.10.0 ORDER AND TIME OF CHAMPIONSHIPS.

It is compulsory for all qualifying competitions preceding a championship to be held in the order stated in the rules and for championships (other than Indoor Championships) listed under Appendix GR/C to be held in daylight, unless the lighting provided at the venue is approved by the SANEF Representative in conjunction with the President of the Ground Jury, the Organising Committee and if applicable the Course Designer, as

being of a sufficiently high standard to permit one or more of the qualifying competitions to be staged at night.

04.11.0 TEAM ENTRIES

04.11.1 INTENTION TO COMPETE

Provincial Bodies wishing to enter in National Team Championships shall notify the Organising Committee of the event and SANEF in writing of their intention to participate, before the closing date of entries for that event.

Each Provincial Body may only enter one team

04.11.2 NOMINATIONS

- 1 Provincial Bodies shall submit details of their team, in writing, to the Organising Committee of the event and to SANEF, not later than seven clear days before the first competition day of the event.
- 2 Horses and competitors nominated in terms of this regulation shall have been entered for the event before the closing date of entries.
- 3 The nominations shall state the first and last names of the competitors and the names of the horses together with the name of the Chef d'Equipe.
- 4 The total number of nominations allowed in each discipline is as follows :

Dressage	5 competitors	6 horses
Driving	5 competitors	6 Equipages
Equitation	5 competitors	5 horses
Eventing	6 competitors	10 horses
Showing	6 competitors	6 horses
Showjumping	5 competitors	6 horses
Vaulting	10 competitors	2 horses

For vaulting competitions the number of competitors includes the lunger.

- 5 Team nominations for National Team Championships shall be certified by a responsible officer of the Provincial Body concerned as being correct and in accordance with the rules.
- 6 Provincial Bodies have to inform the Organising Committee and SANEF of the name of their Chef d'Equipe before Team nominations can be accepted.
- 7 The Chef d'Equipe shall ipso facto be the Team Captain.

04.11.3 FINAL SELECTION

- 1 The final selection of the Team shall be submitted by the Chef d'Equipe to the Organising Committee of the event and to the SANEF Representative by not later than 17h00, or such other time as the SANEF Representative shall determine, on the day prior to the Competition.

The SANEF Representative, shall then, in the presence of the Chefs d'Equipe and the Organising Committee draw the order of starting of teams.

In respect of the Driving Team championships the order of driving shall be drawn by the Secretary General on the closing date of entries.

In respect of the Vaulting Teams the Organising Committee will arrange the order of competing in order to facilitate horse usage and avoid clashes.

- 2 The selected team shall be chosen from those competitors and horses nominated in terms of 04.11.2 hereof.

- 3 The following details shall be submitted:

Horse and competitor combination
Reserve competitor/s
Reserve horses
Order of riding of horses

- 4 Selected teams shall consist of the following:

Dressage	4 competitors	4 horses
Driving	4 competitors	4 equipages
Equitation	4 competitors	4 horses
Eventing	4 competitors	4 horses
Showing	5 competitors	5 horses
Showjumping	4 competitors	4 horses
Vaulting	6 to 9 competitors	1 horse

For vaulting competitions the number of competitors includes the lunger.

- 5 Other than for the National Showing and Vaulting Team championships, should a team at the time of selection be able to produce only three competitors, then that team shall compete with only three competitors and horses. For Showing and Vaulting please see the Rules of those disciplines.

6 Reserves

The total number of reserves which may be declared in each discipline at the time of Final selection is as follows:

Dressage	1 competitor	2 horses
Driving	1 competitor	2 equipages
Equitation	1 competitor	1 horse
Eventing	2 competitors	6 horses
Showing	1 competitor	1 horse
Showjumping	1 competitor	2 horses
Vaulting	1 competitor	

04.11.4 TEAM SUBSTITUTIONS

1 Before Final Selection

- 1 If any of the competitors or horses nominated in terms of 04.11.2 are unable to compete by reason of illness, injury or death of a competitor or horse, the Chef d'Equipe may substitute any other competitor, horse or combination of competitor and horse eligible to represent the Provincial Body concerned.
- 2 Notice of any substitution shall be given in writing to the Organising Committee of the event and to the SANEF Representative before the time of the Final Selection and shall be accompanied by the relevant medical or veterinary certificate.

2 After Final Selection

- 1 If any competitors or horses included in the final selection are unable to compete by reason of injury, illness or death of a competitor or horse occurring after the final selections, and as certified by a medical or veterinary certificate, the Chef d'Equipe may substitute a competitor, horse or combination of competitor and horse, only from those reserves declared at the time of the Final Selection.
- 2 In addition, the Chef d'Equipe may change the competitor on any of the horses selected for another competitor provided both competitors were included in the final selection (excluding reserves). In this case no medical certificate is required.
- 3 Notice of this substitution shall be given in writing to the Organising Committee and to the SANEF Representative before the commencement of the first round of the

championship concerned and shall be accompanied by the relevant medical or veterinary certificate if required.

- 4 Under no circumstances may the order of riding of the horses be changed.
- 5 In the Vaulting Team Championships the Reserve Vaulters may be substituted for an injured Vaulters in subsequent rounds of a competition. A doctors certificate must be produced.

04.11.5 COMBINED TEAMS

Should any two or three Provincial Bodies be unable to compete in a National Team Championship in any discipline due to the lack of competitors/horses of the required standard, then two or three of those Provincial Bodies may combine to send one team. This team shall in all respects be deemed to be a team entered by a Provincial Body.

04.12.0 *Deleted 26 May 2006*

04.13.0 PRIZEGIVING PROTOCOL

The SANEF Trophy and Medal shall be awarded by

Trophy

The sponsor of the class or if not available,
The SANEF Representative

Medals

The President of the Federation, or if not available,
The Chairman of the Management Committee, or if not available,
The Chairman of the Technical Committee concerned, or if not available,
The SANEF Representative

AGE AND HEIGHT RESTRICTION OF HORSES AND HORSE PASSPORTS

05.1.0 AGE AND REGISTRATION OF HORSES

05.1.1 The minimum age for horses to be entered in ridden competitions at Recognised events shall be three years.

05.1.2 Individual disciplines may stipulate a different minimum age (but not less than 3 years) for their competitions.

05.1.3 A Provincial Body shall not register a horse for the first time unless the application for registration is accompanied by a certificate signed by a person who purports to be the legal owner stating the age and giving a full description of the horse at the time of registration. It is not incumbent on the Provincial Body to verify such legal ownership, although the Provincial Body may refuse such registration if it is not satisfied for any reason that such person is the legal owner of the horse. The Provincial Body may require any proof of ownership which it deems necessary.

05.1.4 The following information shall be given:

- SANEF Passport Number
- Name of Horse
- Owner of Horse
- Sex
- Breed
- Country of birth
- Year of birth
- Previous name
- Name of Previous owner.

05.1.5 Competitors from outside the Republic of South Africa if called upon to do so by the Organising Committee, shall be required to produce proof of compliance with 05.1.0 under penalty of disqualification from the event.

05.2.0 HEIGHT RESTRICTIONS OF HORSES

05.2.1 The following height restrictions shall apply:

- Adult competitions: There shall be no height restrictions imposed on horses.
- Junior competitions: There shall be no height restrictions imposed on horses.

- Pony Rider competitors: Only ponies measuring 1,50m and under shall be ridden.

05.2.2 In showing competitions different height restrictions may be introduced for different competitions.

05.3.0 MEASUREMENT OF HORSES

05.3.1 All horses entered in or intending to enter in Recognised Height Restricted Events shall be measured in accordance with the following regulations and shall have the height of the horse endorsed in the horse's passport. A horses without a height endorsed in its passport will not be permitted to enter Recognised Height Restricted Classes.

05.3.2 It is the responsibility of Owners or Riders intending to enter a horse in Recognised Height Restricted Classes to have it measured by an Official Horse Measurer appointed by the Provincial Body with whom the horse is registered.

05.3.3 Prior to measuring a horse, the Official Horse Measurer shall ensure that the horse to be measured is the horse whose description is set out in the horse's passport. On completion of measurement, the Official Horse Measurer shall complete, date and sign the "Horse Height" page of the horse's passport. A photocopy of the "Horse Height" page of the passport, bearing the passport number, must be lodged with the Owner's/Rider's Provincial Body for recording.

05.3.4 Only Official SANEF/Southern African FEI Group IX passports with the height of the horse endorsed therein shall be recognised by Organising Committees of Recognised Height Restricted Classes.

05.3.5 On reaching the age of seven years horses may be measured by **TWO** Official Horse Measurers and such measurement, as certified by **BOTH** measurers shall be valid for the remainder of the horses life.

05.3.6 Horses, which have not yet been measured under rule 05.3.5, shall be re-measured annually.

05.3.7 The height of a horse will only be accepted when endorsed in the horse's passport by an Official Horse Measurer appointed by a Provincial Body. A list of Official Horse Measurers shall be available at all Provincial Body offices.

05.3.8 Horses must be sound when trotted out in hand and must be measured standing on a level solid surface. No allowance will be made for shoes. The top of the horse's head can be in line with the withers when being measured.

05.3.9 Measurers are required to use a measuring stick shod with metal and with a spirit level incorporated into the cross bar.

05.4.0 RE-MEASUREMENT OF HORSES

- 05.4.1 Provincial Bodies have the right at their sole discretion to call for the re-measurement of any horse who has not been measured in terms of Rule 05.3.5, provided at least seventy two hours notice is given to the owner. The re-measurement shall be carried out by **TWO** Official Horse Measurers appointed for this purpose by the Provincial Body concerned and shall be endorsed by **BOTH** measurers in the horse's passport.
- 05.4.2 In the event that any owner does not permit their horse to be re-measured as provided for in rule 05.4.1, then that horse will be barred from competing in any Recognised Height Restricted class until such time as the re-measurement has been carried out.

05.5.0 HORSE PASSPORTS

- 05.5.1 Every horse registered with a Provincial Body shall have an official SANEF Passport as a means of identification, to establish the registered ownership and confirm the height classification. All passports will be issued without alteration.
- 05.5.2 All passports shall include the full name, address and signature of the owner as registered by the Provincial Body. The description of the horse and the diagram shall be accurately completed, and the passport shall include a record of all vaccinations, horse inspections and medication control samples.
- 05.5.3 Provincial Bodies are responsible for issuing passports for all horses registered with them and for ensuring that the passports are correctly completed, as specified in the Veterinary Regulations, prior to being authenticated by the stamp of the Provincial Body and the signature of an official of the Provincial Body. Provincial Bodies shall retain a photocopy of the identification page and, if applicable, the "Horse Height" page of the passport. (See Rule 05.3.3). The person responsible for a horse at an event is responsible for the accuracy of the passport and for presenting it at the Horse Inspection, except for events on borrowed horses when this is the responsibility of the Organising Committee.
- 05.5.4 A horse may only have one passport (other than an FEI Passport). If a Provincial Body is satisfied that a passport has been lost, it may issue a new one clearly marked "duplicate" and bearing the same number as the original passport. The Provincial Body concerned shall record the issue of a duplicate passport.
- 05.5.5 At CN Status events or CI Status events, Organising Committees shall arrange for each horse to be positively identified at the Horse Inspection. Any case of misleading or inaccurate information in a passport, or if the horse cannot be positively identified, shall be reported to the SANEF Representative who shall report the case to the Secretary General and

the Provincial Body concerned giving the number of the passport and the name of the Horse.

- 05.5.6 If any Horse arrives at a Horse Inspection without a passport, or if its passport is inaccurate, it shall not be allowed to compete unless the SANEF Representative gives his approval or unless otherwise expressly provided in the Veterinary Regulations. Only in exceptional circumstances may a horse without a passport be allowed to compete.
- 05.5.7 Fines for passport omissions or inaccuracies and/or inoculations not up to date are set out in Appendix GR/B.

RULE CHANGING YEARS

The various rules and regulations of the Federation shall only be changed during the following years. See General Regulation 00.10.0.

Dressage	2009	2012	2015	2018
Driving	2011	2014	2017	2020
Equitation	2011	2014	2017	2020
Eventing	2009	2012	2015	2018
Showing	2011	2014	2017	2020
Showjumping	2010	2013	2016	2019
Vaulting	2012	2015	2018	2021
School Sport	2010	2013	2016	2019

DEPOSITS AND FINES

The following are reviewed annually at the Federation's Annual General Meeting and consequently are subject to amendment each year.

LATE SUBMISSION OF RESULTS AND PAYMENT OF FEES

Penalty for submission of results and payment of fees
later than fourteen days after the Event: 25% of outstanding amount

DEPOSITS FOR OBJECTIONS AND APPEALS

At CI Status Events	
Objections – the Rand Equivalent of	CHF150.00
Appeals – the Rand Equivalent of	CHF150.00
At CN Status Events	
Objections	R500.00
Appeals	R600.00
At all other Recognised Events	
Objections	R400.00
Appeals	R500.00

FINES IN RESPECT OF PASSPORT IRREGULARITIES

In respect of omission of a mandatory requirement	R100.00
In respect of inoculations against African Horse Sickness not up to date	R200.00
In respect of inoculations against Equine Influenza	
Less than 4 weeks out of date	R200.00
Less than 5 weeks out of date	R300.00
Less than 7 weeks out of date	R400.00
More than seven weeks out of date	R500.00 and cancellation of the horses entry

PAYMENT OF FINES

All fines etc must be paid to:

For CN status and above	SANEF
For events below CN status	Provincial Body concerned

APPENDIX GR/C

NATIONAL CHAMPIONSHIPS AND OFFICIAL NATIONAL COMPETITIONS

The following Events, and any other as determined by the Management Committee, shall be classified as National Championships :

Dressage

Adult

The Dressage Championship of South Africa.
The Dressage Freestyle Championship of South Africa
The National Dressage Team Championship of South Africa.

Junior

The Junior Dressage Championship of South Africa.
The Junior National Dressage Team Championship of South Africa.

Pony Rider

The Pony Riders Dressage Championship of South Africa
The Pony Riders National Dressage Team Championship of South Africa

Driving

The Driving Championship of South Africa.
The National Driving Team Championship of South Africa.

Equitation

Junior

The Junior Equitation Championship of South Africa.
The Junior National Equitation Team Championship of South Africa.

Pony Rider

The Pony Riders Equitation Championship of South Africa.
The Pony Riders National Equitation Team Championship of South Africa.

Eventing

Adult

The Eventing Championship of South Africa.
The National Eventing Team Championship of South Africa.

Junior

The Junior Eventing Championship of South Africa.
The Junior National Eventing Team Championship of South Africa.

Pony Rider

The Pony Riders Eventing Championship of South Africa.
The Pony Riders National Eventing Team Championship of South Africa.

Showing

Adult

The Showing Championship of South Africa
The Working Showing Championship of South Africa
The National Showing Team Championship of South Africa.

Junior

The Junior Showing Championship of South Africa.
The Junior Working Showing Championship of South Africa
The Junior National Showing Team Championship of South Africa.

Pony Rider

The Pony Riders Showing Championship of South Africa.
The Pony Riders Working showing Championship of South Africa
The Pony Riders National Showing Team Championship of South Africa.

Showjumping

Adult

The Showjumping Championship of South Africa at all levels.
The National Showjumping Team Championship of South Africa at all levels.
The Riders Showjumping Championship of South Africa.
The Young Riders Showjumping Championship of South Africa.
The Outdoor Showjumping Grand Prix of South Africa.
The Indoor Showjumping Grand Prix of South Africa.
The South African Derby
The Presidents Cup
World Cup Qualifying Events

Junior

The Junior Showjumping Championship of South Africa at all levels.
The Junior National Showjumping Team Championship of South Africa at all levels.
The Junior Outdoor Showjumping Grand Prix of South Africa.
The Junior Indoor Showjumping Grand Prix of South Africa.
The South African Junior Derby

Pony Rider

The Pony Riders Showjumping Championship of South Africa at all levels.
The Pony Riders National Showjumping Team Championship of South Africa at all levels.
The Pony Riders Outdoor Grand Prix of South Africa.
The Pony Riders Indoor Grand Prix of South Africa.
The South African Pony Riders Derby
The FEI Children's Jumping Championship

Vaulting

The Vaulting Mixed Team Championship of South Africa

Adult

The Adult Vaulting Championship of South Africa

Junior

The Junior Vaulting Championship of South Africa

PROTEA COLOURS POLICY

1 POLICY

South African Protea National Colours are only awarded as set out below:

- 1.1 To all members of a South African team officially selected by the National Selectors to compete in team competitions at Events holding CI status, provided they actually compete at the Event.
- 1.2 To individual competitors who, having qualified, are officially nominated by the National Selectors to compete at the World Equestrian Games or the Olympic Games provided they actually compete at the Event.
- 1.3 South African National Protea Colours are only awarded to South African citizens.
- 1.4 The award of National Protea Colours requires the approval of the Management Committee and of the South African Sports Confederation and Olympic Committee.
- 1.5 The Riding Jacket (if applicable) worn by recipients of South African National Protea Colours is green with a black collar bordered with gold piping.
- 1.6 The badge to be worn on the riding jacket is the approved miniature of the South African National Flag. In respect of Juniors, the word Junior must appear immediately below the Flag
- 1.7 South African Protea Colours are never awarded to Pony Riders

2 TRACK SUIT TOPS

Green Protea Colours Blazers and Protea Tracksuit tops are presented, by SANEF, to all recipients of South African National Protea Colours.

4 RESTRICTIONS ON WEARING OF COLOURS

- 4.1 Recipients of more than one colours badge are only entitled to wear the badge pertaining to the highest award received, other than in Team Competitions where the badge of the team may be worn
- 4.4 No member of the Federation or of any of its Provincial Bodies, other than those who have been awarded Protea National Colours as set out above,

may, whilst competing, in a competition area, at any Recognised, National, International or any other event held in South Africa:

- 1 wear a riding jacket, (with or without the black collar or gold piping), as described in 1,5 above
- 2 wear a South African National Flag on his/her riding apparel.
- 3 display the words "South Africa" or "RSA" on any riding apparel.
- 4 display a South African National Flag on his horse's saddle cloth, blanket or any other apparel.

5 CONTRAVENTION

Any member of the Federation or its Provincial Bodies contravening any of the above regulations is liable to disciplinary sanctions as determined by the Federation or its Provincial Bodies.

DUTIES OF THE SANEF REPRESENTATIVE

1 Appointment

A SANEF Representative (Technical Delegate for Driving and Eventing) will be appointed for each National Status Event. Other than for Multi Discipline Events (e.g. the Junior and Children's Championships), the appointment will be made by the Organising Committee of the Event subject to the approval of the Chairman of the Technical Committee concerned, or in his absence, the Secretary General. The appointment for Multi Discipline Events will be made by the Management Committee, in consultation, if necessary, with the Chairman of the Technical Committee concerned.

2 Expenses

The Federation will meet the travelling expenses of the Representative from his home to the event and back. All other expenses will be met by the Organising Committee concerned. These include local travelling, accommodation and meals.

The SANEF Representative may be a member of, but not the president of the Ground Jury

3 Appeal Committees

If necessary, appoint three member to sit on the Appeal Committee. Should the SANEF Representative be a member of the Ground Jury he may not sit on the Appeal Committee. .

4 Qualifications

It is essential that the Representative has a detailed knowledge of the General and Veterinary Regulations and a general knowledge of the discipline competing. Other than at Multi Discipline Events, he must be a member of the Technical Committee concerned or a member of a Senior Officials Panel of that discipline.

6 Duties and Responsibilities.

The prime responsibility of the Representative is to ensure that the rules of the Federation and the terms of the schedule are properly and correctly applied and to permit variations only where they are in the interests of the sport as a whole and of all the competitors.

He will also be responsible for the following:

- 1 Ensuring the safe delivery of the trophies and medals to the Organising Committee.
- 2 Adjudicating and sorting out any passport omissions and errors with the Person Responsible.
- 3 Ensuring that any changes to programmes and/or timetables are fair and do not prejudice any competitors

- 4 Ensuring that all of the Medication Control Equipment is available at the event and that all documentation is correctly and legibly completed in respect of each sample taken.
- 5 Ensuring that the Veterinarians are in attendance during the main class of the event and that the SANEF's regulations regarding the Veterinarians duties are complied with.
- 6 Ensuring that the Result sheets are properly completed in all respects and that they are sent to all Provincial Bodies and to SANEF within the stipulated times.
- 7 Deciding, in consultation with the Organising Committee, the President of the Ground Jury and, if necessary, the Course Designer, whether an event or part thereof should, due to circumstances, be postponed, suspended or cancelled.
- 8 Ensuring that the correct protocol for awarding prizes is followed.
- 9 Ensuring that all forms required by the rules and regulations are available at the show, that they are completed by those responsible and returned to the Federation.
- 10 Ensuring that the prize money distribution has been correctly calculated in terms of the General Regulations.
- 11 Writing a report in the prescribed format for submission to the body appointing him and to SANEF.
- 12 Ensure that the report by the Chief Steward is completed and sent to SANEF.
- 13 In exceptional circumstances and in agreement with the President of the Ground Jury, vary the qualification requirements of any championships.

6 Restriction

Other than dealing with appeals allowed within the ambit of the rules and the interpretation of any rules, the SANEF Representative may not interfere nor may he become involved with the judging of any class unless he is also an appointed member of the Ground Jury.

CONDITIONS FOR HOLDING NATIONAL CHAMPIONSHIP EVENTS

The following set out the procedure to be adopted in allocating and hosting South African Championship Events (as defined).

A Allocation

- 1 All championships events will under normal circumstances rotate through all Provincial Bodies, each Provincial Body hosting a championship each five years.
- 2 Exceptions to this must be approved by the Technical Committee concerned.
- 3 It is acknowledged that there are variations to the above which have arisen historically.
- 4 Where a Provincial Body obtains a sponsor covering a period of not less than three years, that Provincial Body will be allowed to host that event during the period of the sponsorship, subject to the annual approval of the Management Committee.
- 5 A long range calendar will be drawn up annually, circulated to all Provincial Bodies before 1 October each year and will be submitted for approval to the Management Committee at its Budget meeting. All Provincial Bodies allocated championship events are required to indicate their acceptance and commitment at this meeting.
- 6 Should the event be held at a venue not previously approved, a deposit of R5,000, payable on application, in respect of each championship so allocated shall be paid to SANEF and held in trust by them. Should the Championship be cancelled, this deposit will be forfeited to SANEF, otherwise it will be refunded on conclusion of the event and after all monies due have been paid.

B Venues and Organisation

Not less than 9 months prior to the event, at any subsequent time deemed necessary, and in particular for all "new" venues, the Provincial Body concerned shall carry out the following:

- 1 Inspect the proposed venues. Such inspection should, if necessary, pay particular attention to the following:
 - Number, condition and size of stabling
 - Going in all arenas (including the collecting and practice arenas)
 - Contingency plans in case of unacceptable conditions
 - State of all equipment necessary to run the event
 - Catering facilities
 - Proximity and level of accommodation
 - Ablution facilities
- 2 Submit any plan of action which may be necessary in order to create or upgrade any of the necessary infrastructure.

- 3 Submit a detailed budget for the championship to SANEF and have the budget accepted by SANEF.
- 4 Submit details of how any shortfall in the budget is to be met.

SANEF reserves the right to be present at all or any inspections of the proposed venues.

JURISDICTION AREAS OF PROVINCIAL BODIES

The areas of jurisdiction of the Provincial Bodies are set out below

1 EASTERN CAPE HORSE SOCIETY

The Province of the Eastern Cape
including the Magisterial Districts of:
Knysna
Uniondale
George
Oudtshoon
Mossel Bay
excluding the Magisterial District of:
Umzimkulu

2 FREE STATE AND NORTHERN CAPE HORSE SOCIETY

The Provinces of the Free State and the Northern Cape
including the Magisterial Districts of
Potchefstroom
Klerksdorp

3 KWAZULU NATAL HORSE SOCIETY

The Province of KwaZulu Natal
including the Magisterial District of:
Umzimkulu

4 THE MPUMALANGA HORSE SOCIETY

The Province of Mpumalanga

5 THE HORSE SOCIETY OF GAUTENG

The Provinces of Gauteng, Limpopo, and North West
excluding the Magisterial Districts of:
Potchefstroom
Klerksdorp

5 THE WESTERN PROVINCE HORSE SOCIETY

The Province of Western Cape
excluding the Magisterial districts of
Knysna
Uniondale
George
Oudtshoon
Mossel Bay

DECLARATION OF VETERINARY TREATMENT

During a period of 14 days prior to an event any prohibited substances must be administered by a Veterinarian only and must be declared on this form fully completed. The Veterinarian administering the medication must complete Part 1 of this declaration. In addition the Person Responsible (rider) must sign Part 2

PART 1 - TO BE COMPLETED AND SIGNED BY THE TREATING VETERINARIAN ADMINISTERING THE MEDICATION

Event:..... Date:.....
 Horse's Name:..... Passport No.....
 Person Responsible:..... Province:.....
 Competition Name:..... Stable No:.....
 Symptoms or condition requiring medication:.....
 Medication (including dosage):.....
 Active ingredient (see label):.....
 Route of administration: topical oral subcutaneous
 intramuscular intravenous rectal
 Date and time of administration:.....
 Name of Treating Veterinarian:..... Signature:.....

PART 2 – TO BE COMPLETED BY THE PERSON RESPONSIBLE (RIDER)

I certify that to the best of my knowledge and belief, no prohibited substance of any sort has been administered to the horse during the 14 days prior to the first day of the event, other than that stated above.

Name of Person Responsible.....
 Signature.....

Part 3 – TO BE COMPLETED BY THE VETERINARY DELEGATE

I have examined the above declarations of both the Treating Veterinarian and the Person Responsible and consider, that, to the best of my knowledge and belief, the horse is FIT UNFIT for participation/continued participation Accordingly the horse is:

Permitted to compete withdrawn

Date and time.....
 Name of Veterinary Delegate..... Signature:.....
 I concur
 Name of President of Ground Jury..... Signature.....

RULE CHANGING PROCEDURE

The following procedure must be followed when proposing rule changes

- 1 Proposals for rule changes may only be put forward by:
 - The Management Committee
 - The Discipline Technical Committee
 - Provincial Bodies
 - The Federation's Secretary General
- 2 Rules may only be changed in respect of each discipline during the year set out in the attached schedule or should any rule change be considered vital for the smooth operation of a discipline, or necessary in the interest of safety it may be changed immediately
- 3 Tri-Annual Rule Changes
 - 3.1 Approximately nine weeks prior to each Annual meeting of a Technical Committee, notice is sent to all Provincial Bodies and to the members of the Technical Committee notifying them of the date and time of the annual meeting and informing them that all proposals for rule changes must be lodged with the Federation 28 Days prior to the date of the meeting.
 - 3.2 These resolutions are then sent, as they are received, together with the agenda and any other documentation to all Provincial Bodies and to the Members of the Discipline Technical Committee. A copy is also sent to all members of the Management Committee.
 - 3.3 All rule change proposals received and circulated are tabled at the annual meeting and fully discussed. In order to be passed the proposal must be carried by 66 $\frac{2}{3}$ % of the technical committee.
 - 3.4 Following each meeting the agreed rule changes will be sent to the members of Council (Provincial Body Chairman for approval by round robin resolution giving them 21 days notice. Each member of Council has one vote apart from the GHS Member who has two votes.
- 4 Changes during intervening years
 - 4.1 Any of those authorized may submit any proposal considered to be vital or in the interests of safety.
 - 4.2 Proposals must be sent to the Chairman of the Technical Committee concerned who will decide first of all whether the proposal is vital or not. If not the proposer will be notified accordingly.

- 4.3 If considered vital, the Chairman of the Technical Committee concerned, will decide whether the proposals needs to be discussed at a meeting, either around a table or by telephone, or alternatively can be resolved by a round robin resolution.
 - 4.4 The proposal will then be sent to the committee members notifying them of the date of the meeting or the date by which they must cast their vote if by round robin resolution. A copy of the proposal must also be sent to the Management Committee.
 - 4.5 If the proposal is not accepted the proposer must be notified accordingly.
 - 4.6 If the proposal is accepted, it must immediately be sent to the Council by the Secretary General requesting ratification. This request must be accompanied by reasons as to why the change is necessary together with the motivation behind the proposal. The request must also suggest an effective date for the change.
 - 4.7 Should the Council decline to accept the proposal by a simple majority, the proposal must be returned to the Technical Committee Chairman with the reasons therefore. The Technical Committee may then revised the proposal and re-submit it or carry it forward to the next rule changing year or drop it.
- 5 On final acceptance the change will then be circulated to all Provincial Bodies and to the Management Committee by way of a Rule Directive for that discipline. The Rule directive will state the effective date of the change which should not be less than nine weeks after the meeting. All events held after this date must comply with the change.
 - 6 On the effective date, the agreed change will be incorporated into the rules appearing on the Federation's Web Site.
 - 7 The definitive rules will always be those that appear on the Federation's Web Site

TEAM SELECTION PROCEDURE

The following procedure must be followed when selecting teams.

1 SELECTION COMMITTEES

At its Annual Meeting each Technical Committee must appoint one or more National Selection Committees. Each committee shall consist of a Chairman and four selectors. Where more than one committee is appointed, the areas for which each is responsible must be clearly set out.

No person who is
related to;
coaches, trains or instructs and/or
owns any horse ridden by
a person under consideration for selection may serve as a selector.

Selectors are responsible to the Technical Committee by whom they were appointed.

It is important when appointing Selectors that the members of the selection committee are competent and have the time available to attend events.

2 INVITATIONS

Invitations from National Federations, including the FEI to compete in team competitions that are received by SANEF shall be sent immediately to the Chairman of the Technical Committee concerned. The Chairman shall then notify the Chairman of the Selectors if South Africa is going to participate..

The information required by the selectors shall include

- 1 Age Group of Team
- 2 Riding own or borrowed horses
- 3 Level of competition
- 4 NF issuing invitation
- 5 Venue
- 6 Date of competition
- 7 Date by which team selection must be completed
- 8 Any special conditions or criteria to be taken into account
- 9 Number of reserves required
- 10 Chef d'Equipe required or not

The Chairman of the Selection Committee shall decide which Selectors shall select the team required. The minimum number is 3

3 SELECTION

It is the sole responsibility of the appointed selectors to select the team as required. Their decision is not subject to query and unless requested to reconsider any selection by the Technical or Management Committee they need not give any reasons for their selection nor how they arrived at their decision.

On completion of their selection the Chairman of the Selectors shall issue a certificate to the Technical Committee chairman, in the prescribed format, certifying:

- 1 The names of the team members and if necessary the names of the horses
- 2 The names of the reserves in order of preference together with the names the reserve horses if required
- 3 The name of the Chef d'Equipe if required
- 4 Certification that the team has been selected in accordance with SANEF General Regulations and the Disciplines Selection criteria, together with any variations laid down by the Technical Committee in respect of that team selection.

If there is no problem or query the Chairman of the Technical Committee shall send a copy of the certificate to the office, who will forward it to all members of the Management Committee for ratification. Ratification shall be by Round Robin resolution and shall require a simple majority.

Should the Management Committee or Chairman of the Technical Committee not be satisfied with any aspect of the selection they will immediately request the Selection committee to reconsider their selection taking into account the concerns of the Technical committee chairman and/or those of the Management committee.

The decision of the selectors shall then go through the same process again. Should it not be possible to reach agreement the matter must be resolved at a joint meeting of the Selectors and the Management Committee or in accordance with Clause 11.5 of the constitution, (decision of the Council)

5 NOTIFICATION TO TEAM MEMBERS

On receipt of the Management Committees ratification, the Secretary General shall notify those concerned and the names of those finally selected together with the names of any team officials (Chef d'Equipe) shall be placed on the SANEF Website.